



BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA

REGULAR MEETING  
March 7, 2012  
MINUTES

**(1) CALL TO ORDER**

Chair Melissa Jordan called the meeting to order at 7:06 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Directors:**

- Present: Melissa Jordan, Trish Roath, Anna Girk, Steve Knightley, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Public:** Public present

**(4) APPROVAL OF AGENDA**

Chair Melissa Jordan called for a motion to approve the agenda.

**Motion by:** Director Colleen Fescenmeyer to approve the agenda as presented

**Second by:** Director Anna Girk

Public Comments: none

Discussion: none

**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

**(5) PUBLIC COMMENTS**

Chair Melissa Jordan opened public comments- None received

**(6) CORRESPONDENCE**

Information presented to Board on various training opportunities

**(7) APPROVAL OF MINUTES**

February 15, 2012

Chair Melissa Jordan called for a motion to approve the minutes

**Motion by:** Director Colleen Fescenmeyer to approve the minutes as presented

**Second by:** Director Trish Roath

**Vote: Ayes:** 3 **No:** 0 **Abstain:** 2 (Jordan, Girk, absent from last meeting)

**Motion:** Passed

**(8) Claims: Fund 466-0**

Chair Melissa Jordan called for a motion to approve the claims.

**Motion by:** Director Trish Roath to approve the claims as presented

**Second by:** Director Anna Girk

**Vote: Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

**(9) REVIEW AND POSSIBLE ACTION ON INSTALLATION OF "SOLAR BEE" AERATION AND BIO SOLIDS REDUCTION SYSTEM AT WASTEWATER TREATMENT FACILITY**

Discussion - Board direction to General Manager, item to be brought back at a later date to include spread sheet, pump size, sludge removal, comps, interest, electric cost, grid and solar, and cost center breakdown.

**(10) REVIEW ENGINEERING CONTRACT**

Discussion only

No Action

**(11) DISCUSSION REGARDING COUNTY SERVICE AREA (CSA) SHUTOFFS DURING THE WINTER MONTHS**

Discussion occurred - General Manager to check into LAFCO process for ESCD to annex and bring back to the Board any and all information available.

**(12) REVIEW AND POSSIBLE ACTION ON REPLACEMENT OF NETWORK SERVER AT THE DISTRICT OFFICE**

Discussion occurred

**Motion by:** Director Anna Girk to authorize the purchase of a Dell #770

**Second by:** Director Colleen Fescenmeyer

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed

**(13) REVIEW AND POSSIBLE ACTION ON IMPLEMENTATION OF A MASTER CARD, VISA AND DEBIT CARD PROCESSING SYSTEM**

Discussion only

No action taken

General Manager to identify systems to interface with CUSI and Website and bring back to Board any and all information available.

**(14) MANAGER REPORT**

- a) Rate Study Discussion - Information presented, discussion only
- b) Test well update - Information presented, discussion only
- c) Solar array at discharge field - Information presented, discussion only
- d) Almond Festival update - Information presented

**(15) FUTURE AGENDA ITEMS**

- |                                   |   |
|-----------------------------------|---|
| a) Committee Reports              | g) MOU w/Madison re: shared services      |
| b) Development Update             | h) Regulations re: Non-Profit restriction |
| c) Rate Study                     | i) Budget                                 |
| d) Changes to credit line         | j) Regulations re: Non-Profit restriction |
| e) Meeting schedule               | k) Credit Card                            |
| f) Monthly report to Valley Voice | l) Solar Bee                              |

**(16) ADJOURNMENT**

Meeting adjourned at 9:47 pm.

Melissa Jordan - Chair of the Board

Mel Smith - Board Clerk

\_\_\_\_\_  
Date\_\_\_\_\_

\_\_\_\_\_  
Date\_\_\_\_\_

