



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
March 4, 2015  
MINUTES

**(1) CALL TO ORDER**

Chair Colleen Fescenmeyer called the meeting to order at 7:03 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Charles Schaupp, Colleen Fescenmeyer, Don England, Anna Girk
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Absent:**

- Steve Knightley

**Public:** No public present

**(4) APPROVAL OF AGENDA**

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Charles Schaupp to approve the agenda as presented

**Second by:** Director Anna Girk

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(5) **PUBLIC COMMENTS**

Chair Colleen Fescenmeyer opened public comment – No public present

(7) **CORRESPONDENCE**

Chair Colleen Fescenmeyer called for correspondence

- a) New Seasons turned the street light money over to the county which is now going to do the new street lights on Yolo Avenue.  
General Manager indicated a conversation with Taro Echiburu, Director of Planning and Public Works on this subject. The New Seasons Group wants the county to install 17 solar lights on Yolo Avenue. Discussion revolved around the reality of solar lighting and who would maintain them. General Manager indicated the district would not maintain them and that solar lighting on Yolo Avenue is unrealistic. A major concern is regarding the established trees. In his discussion with the county he offered to map out the locations of where the lights could go on Yolo Avenue and how many of those spots are suitable for solar. He indicated he has identified fourteen locations where lights could be placed, only two are suitable for solar.  
Further discussion on this subject to be brought back at the next meeting.
- b) Form 700 due on March 31, General Manager has samples. The form can be completed on line or can be given to the General Manager to turn in.

(8) **APPROVAL OF MINUTES**

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 2-4-15

**Motion by:** Director Don England to approve the minutes of 2-4-15 as presented

**Second by:** Director Charles Schaupp

**Discussion:** Chair name change was not completed on the sign off section of the minutes for 2-4-15. Correction: remove Steve Knightley as Chair and add Colleen Fescenmeyer as the new Chair for 2015

**Vote:** Ayes: 3 No: 0 Abstain: 1 (Girk) **Motion:** Passed

(9) **CLAIMS: FUND 466**

Chair Colleen Fescenmeyer called for a motion to approve the claims for 2-9, 2-17 and 2-23

**Motion by:** Director Anna Girk to approve the claims of 2-9, 2-17, and 2-23

**Second by:** Director Don England

**Discussion:** Question on charge for attorney Tom Barth, General Manager responded.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

CF

**(10) BUDGET UPDATE AS OF 1-31-15**

General Manager provided a recap of the budget to date. The budget projections are looking good at the end of this period indicating a surplus of \$55,000. Reference was made to the residential and business water figures indicating the water rates have hit the target. The addition of Mercy housing is one of the changes contributing to the difference. Expenses are very close to the budget projections. Questions and discussion followed.

**(11) CONSIDERATION AND POSSIBLE ACTION ON COST OF LIVING ADJUSTMENT (COLA)**

General Manager explained the additional information he was able to obtain per the directors request. The California State Wide CPI and the Bay Area CPI which is higher than the state. Upon checking the county and social security adjustments are more in line with the State Wide CPI. Yolo County has did 2% increases for the last three years.

Questions and discussion followed.

Director Don England recommended a 2% increase. General Manager also would recommend 2%.

**Motion by:** Director Charles Schaupp to give a 2% cost of living increase

**Second by:** Director Anna Girk

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(12) PUBLIC DISCUSSION RE: IS THERE A NEED FOR ESPARTO CSD TO HAVE A FACEBOOK PAGE?**

Discussion on the pros and cons regarding a facebook page. Indications were that the district should not go forwards with this at this time. General Manager does not want to take on a facebook page.

**(13) MANAGERS REPORT**

- a) Almond Festival update – festival went well. We had a lot of interaction with the public. Also got some media coverage. Booth was very appropriate for the time.
- b) Form 700 – already reviewed
- c) Water Park update – Director Colleen Fescenmeyer attended a meeting on this. Looking good, will do some walking in the area. Ballots will go out on the first of April. Not sure of the boundaries.

CF

- d) Training requirements in 470 Filings – General Manager indicated he is only aware of the conflict of interest AB 1234 requirements.

**(14) FUTURE AGENDA ITEMS**

- a) Add Well 5 (b) to website
- b) Calendar Update
- c) Groundwater Sustainability Agency GSA
- d) Sewer Lateral update
- e) Fix Parking Lot

**(15) ADJOURNMENT**

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

**Motion by:** Director Don England to adjourn the meeting

**Second by:** Director Anna Girk

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 7:42 pm

Colleen Fescenmeyer – Chair of the Board

Mel Smith - Board Clerk

  
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Date: 4/1/2015

Date: 4-1-15