

# BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT ESPARTO, CA 95627

DATE: THURSDAY, SEPTEMBER 4, 2008

TIME: 7:00 P.M.

LOCATION: 26490 WOODLAND AVENUE, ESPARTO CA 95627

## SPECIAL MEETING

1. CALL TO ORDER
2. ROLL CALL
- ACTION: 3. APPROVE AGENDA
- INFORMATION: 4. PUBLIC COMMENT  
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.
- ACTION: 5. APPROVAL OF MINUTES  
August 13, 2008
- INFORMATION: 6. REVIEW OF POLICY MANUEL UPDATE: PERSONNEL RULES AND REGULATIONS - SERIES 2000-2700
- INFORMATION/  
ACTION: 7. APPROVAL OF PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 5A, DISTRICT REIMBURSEMENT - SOFT COSTS
- INFORMATION/  
ACTION: 8. APPROVAL OF ADDENDUM NO.2 – Addendum to the U.S. Department of Agriculture, Rural Development – Agreement for Engineering Services Between the Esparto Community Services District and Nolte Associates, Inc. (as assigned from Dauwalder Engineering, Inc.) For the Community Domestic Wastewater System Improvements Project
- CLOSED SESSION:  
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9. §54957.6 CONFERENCE WITH LABOR NEGOTIATOR  
Unrepresented Employees

- a) Administrative Assistant
- b) Fiscal Services Assistant
- c) Systems Operator II
- d) Systems Operator III

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**REPORT OF CLOSED SESSION:**

- a)
- b)
- c)
- d)

**INFORMATION/  
ACTION:**

- 10. BOARD TO REVIEW – A RESOLUTION OF THE ESPARTO COMMUNITY SERVICES DISTRICT AMENDING DISTRICT POLICY 5010.10 SETTING THE DATE, TIME AND PLACE FOR REGULAR MEETINGS, OR POSSIBLE APPROVAL OF ALTERNATIVE ACOUSTIC PANELS FOR THE BOARD ROOM – APPROVING CLAIM – FUND 466-0, IN THE AMOUNT OF \$2,904.00

**INFORMATION/  
ACTION:**

- 11. APPROVAL OF NEW CREDIT/DEBIT CARD PROCESSING COMPANY TO ALLOW DISTRICT CUSTOMERS TO HAVE GREATER OPTIONS FOR PAYMENTS

**INFORMATION/  
ACTION:**

**WATER  
FROM  
AMOUNT**

- 12. APPROVAL OF PAYMENT TO THE COUNTY OF YOLO PLANNING AND PUBLIC WORKS DEPARTMENT FOR INSPECTION SERVICES DONE WITH THE USDA PROJECT, WHICH WOULD BE REIMBURSABLE USDA – APPROVING CLAIM – FUND 466-0, IN THE OF \$8,428.56

**INFORMATION/  
ACTION:**

- 13. BOARD TO REVIEW AND POSSIBLY APPROVE – RESOLUTION APPROVING ADOPTION OF CALIFORNIA PUBLIC EMPLOYEES’ DEFERRED COMPENSATION PLAN – CALPERS 457 PLAN

**INFORMATION/  
ACTION:**

14. **BOARD TO REVIEW THE DRAFT DOCUMENT FROM THE GENERAL MANAGER CONCERNING THE ESPARTO COMMUNITY SERVICES DISTRICTS' STRATEGIC PLAN – ALSO TO DECIDE IF THE DISTRICT IS IN NEED OF GUIDANCE DURING THE PROCESS**  
Board to set dates for workshops in the near future

**INFORMATION/**

15. **MONTHLY ACCOUNTING OF PETTY CASH AND CASH DRAWER BY THE YOLO COUNTY AUDITORS OFFICE**

**INFORMATION/  
ACTION:**

16. **BOARD TO VOTE ON CANDIDATES FOR THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) – BALLOT INCLUDED**

**INFORMATION/  
ACTION:**

17. **BOARD TO REVIEW AND POSSIBLY APPROVE; REIMBURSEMENT OF COST FOR A 1 ½ IN METER TO CUSTOMER**
18. **FUTURE AGENDA ITEMS**  
a) **MOU**  
b) **SECURITY QUOTES**
19. **DISTRICT INFORMATION AND CORRESPONDENCE**  
a) **District simplified monthly balance sheets, to be presented at the meeting, if item (d) is presented to staff prior to meeting.**  
b) **Yolo County Auditors monthly ledger sheets, to be presented at the meeting, if the staff receives the ledgers, prior to the meeting.**

**20. ADJOURNMENT**

I DECLARE UNDER PENALTY OF PERJURY THAT THE FORGOING AGENDA WAS POSTED ON WEDNESDAY, SEPTEMBER 3, 2008, BY 6:59 P.M. ON THE BULLETIN BOARD AT THE EAST SIDE OF THE ESPARTO COMMUNITY SERVICES DISTRICT OFFICE, 26490 WOODLAND AVE., ESPARTO, CA 95627

IF REQUESTED, THIS AGENDA CAN BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES, AS REQUIRED BY SECTION 202 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND THE FEDERAL RULES AND REGULATIONS ADOPTED IN IMPLEMENTATION THEREOF. PERSONS SEEKING AN ALTERNATIVE FORMAT SHOULD CONTACT THE BOARD CLERK FOR FURTHER INFORMATION. IN ADDITION, A PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO PARTICIPATE IN A PUBLIC MEETING SHOULD TELEPHONE OR OTHERWISE CONTACT THE BOARD CLERK AS SOON AS POSSIBLE AND PREFERABLY AT LEAST 24 HOURS PRIOR TO THE MEETING. THE BOARD CLERK MAY BE REACHED AT TELEPHONE NUMBER (530) 787-4502 OR AT THE FOLLOWING ADDRESS: ESPARTO COMMUNITY SERVICES DISTRICT, PO BOX 349, ESPARTO, CA 95627 (MAILING), 26490 WOODLAND AVENUE, ESPARTO, CA 95627 (PHYSICAL).

**BOARD CLERK**  
ESPARTO COMMUNITY SERVICES DISTRICT - PO BOX 349 - ESPARTO, CA 95627 - ANNA MCNAMARA, CLERK TO THE BOARD