

**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

**REGULAR MEETING  
APRIL 8, 2009  
MINUTES**

**1. CALL TO ORDER** Chairman Laurel Kienny called the meeting to order at 7:05 p.m.

**2. ROLL CALL**

**MEMBERS PRESENT** Laurel Kienny, Joseph Moreland, Mike Goodin, and Barry Pomeroy

**MEMBERS ABSENT** Terrie Bueno

**STAFF PRESENT** Ron Loudon (General Manager), Anna McNamara (Administrative Assistant), Dave Dauwalder (USDA Engineer, Nolte Engineering)

**PUBLIC PRESENT** Matt Dixon (Valley Truck & Tractor Representative) Melissa Jordan, and Colleen Feschenmeyer

**3. APPROVAL OF AGENDA**  
Discussion ensued.

Chairman Laurel Kienny made a motion approve the agenda with the removal of item 11, and was seconded by Joseph Moreland.

Discussion ensued.

**Ayes: 3      Noes: 1 (Mike Goodin)      Absent: 1**

4. **PUBLIC COMMENT**  
Comments were made by the Public.

## **CONSENT CALENDAR**

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5. a) **APPROVAL OF MINUTES**  
March 11, 2009
- b) **APPROVAL OF CLAIMS**  
Fund 466-0 – Regular Monthly  
Fund 466-0 – Interim Regular Monthly

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Chairman Laurel Kieny made a motion to remove the Interim Regular Monthly Claim Sheet in the amount of \$378.73 and to approve it separately, and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4      Noes: 0      Absent: 1

Director Joseph Moreland made a motion to approve the Consent Calendar as amended, and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4      Noes: 0      Absent: 1

Director Barry Pomeroy made a motion to approve Fund 466-0, in the amount of \$378.73, and was seconded by Director Joseph Moreland.

No discussion.

Ayes: 3      Noes: 0      Abstain: 1 (Laurel Kieny) Absent: 1

6. **REVIEW AND POSSIBLE APPROVAL OF PROPOSED CONTRACT WITH VALLEY TRUCK AND TRACTOR CO. FOR LOCATION OF GLOBAL POSITIONING ANTENNA**  
Discussion ensued.

**Chairman Laurel Kieny made a motion the Board approve the Contract and Direct the General Manager to lay signature to the Contract at the satisfaction of the Fire District, Valley Truck and Tractor and other parties which need to be consulted on the issues, including Legal Counsel, and to then leave it to the discretion of the General Manager to bring back.**

**Motion died due to a lack of a second.**

**Discussion ensued.**

**Director Barry Pomeroy made a motion the Board authorize the General Manager to sign the Contract with Valley Truck & Tractor with the amended amount of \$1,200.00 per year with the stipulation that Valley Truck and Tractor name the District and the Fire Department or the County as additional insured, and to be run by Legal Counsel for review, and was seconded by Director Joseph Moreland.**

**Discussion ensued.**

**Ayes: 3      Noes: 1 (Laurel Kieny)      Absent: 1**

**7. REVIEW OF WATER AND WASTEWATER PROJECTS**

**Review given by Dave Dauwalder of Nolte Engineering on the time-lines for the Water and Wastewater USDA Projects.**

**Discussion only.**

**8. APPROVAL OF;**

- a) PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 8 CDBG 3 (CDBG FUNDED) ARGANAUT CONSTRUCTORS – USDA WASTEWATER Project**

**Discussion ensued.**

**Chairman Laurel Kieny made a motion to approve Partial Payment Estimate (PPE) USDA No. 8 (CDBG FUNDED) To Arganaut Constructors in the amount of \$11,675.63, and was seconded by Director Mike Goodin.**

**Discussion ensued.**

**Ayes: 4      Noes: 0      Absent: 1**

- b) **PARTIAL PAYMENT ESTIMATE (PPE) USDA NO.11A USDA WASTEWATER – SOFT COSTS – NOLTE ENGINEERING – USDA WASTEWATER Project**

Chairman Laurel Kieny made a motion to approve Partial Payment Estimate (PPE) USDA No. 11A to Nolte Engineering – Wastewater Soft Costs – Fund 472 - in the amount of \$12,756.50, and was seconded by Director Barry Pomeroy.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

- c) **PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 13A USDA WATER – SOFT COSTS – NOLTE ENGINEERING AND EATON DRILLING**  
Discussion ensued.

Director Mike Goodin made a motion to approve Partial Payment Estimate (PPE) No. 13A USDA Water – Soft Costs – Fund 471 - in the amount of \$98,804.76, and was seconded by Chairman Laurel Kieny.

No Discussion.

Ayes: 4 Noes: 0 Absent: 1

9. **APPROVAL OF THE DISTRICT FUNDED CONTRACT CHANGE ORDER REGARDING CONNECTION AND SWITCHES PANELS FOR GENERATOR AT THE WWTF**

Discussion ensued.

Director Barry Pomeroy made a motion to approve the Contract Change Order for the conduits to connect the Generator in the amount of \$8,500.00 and was seconded by Director Joseph Moreland.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

10. **RESOLUTION OF THE 1 INCH METER ISSUES WITH THE ESPARTO FIRE DEPARTMENT AND YOLO COUNTY**

Discussion only.

11. **REVIEW OF PRACTICES AND PROCEDURES FOR SHUT-OFFS REQUESTED BY MELISSA JORDAN**

**Item was pulled during Approval of Agenda.**

**12. DISCUSSION FO PROPERTY FOR SALE BY INTRA PACIFIC PROPERTY INVESTMENTS INC. (OLD DETERDING PROPERTY) SURROUNDING THE DISTRICT OFFICE**

Discussion only.

**13. APPROVAL TO PURCHASE FENCING MATERIALS TO FENCE REMAINDER OF DISTIRCT PROPERTY**

Discussion ensued.

Director Mike Goodin made a motion to approve the purchase of the fencing materials requested, not to exceed \$10,000.00, and was seconded by Director Barry Pomeroy.

Discussion ensued.

Ayes: 4    Noes: 0    Absent: 1

**14. MANAGER'S REPORT**

- a) **Manager's gas expense**
- b) **Notification given to Kronick Moskovitz Teidemann & Gerard of the Deterding property foreclosure, and request to stop working on the easement issues**
- c) **Resolution of the fire sprinkler meter sizing issues**
- d) **Submission of two more pre-applications for Stimulus Money in the form of a Grant to finish the sewer projects**
- e) **TelStar working out the 'bugs' with the SCADA system**
- f) **Draft Budget almost completed, along with running it through a estimated cost distribution**
- g) **Protection around the open pit at the WWTF**

**15. FUTURE AGENDA ITEMS**

- a) **Review of Melissa Jordan's account**
- b) **Review of Shut-Off Policy**
- c) **Review and possible approval of Attorney Request for Proposals**
- d) **Notification of Nomination for SDRMA**

**16. DISTRICT INFORMATION AND CORRESPONDENCE**

- a) **Notification of Nomination – SDRMA**
- b) **Special District Seminar**
- c) **Simplified Budget Sheets**
- d) **Monthly Ledgers from Yolo County ending March 2009**
- e) **RFP'S – Attorney's and Engineers**

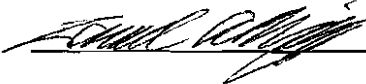
17. ADJOURNMENT

Director Mike Goodin made a motion to adjourn the meeting at 9:55 p.m. and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4    Noes: 0    Absent: 1


Laurel Kienny-Chairman of the Board



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Date 5-13-09

Anna McNamara-Clerk to the Board



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Date 5-13-09