

BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
AUGUST 9, 2006

MINUTES

1. CALL TO ORDER The meeting was called to order at 7:07 P.M. by Chairman Laurel Kieny.
2. ROLL CALL

MEMBERS PRESENT Mike Goodin, Laurel Kieny, and Bill Setnik

Note: Joseph Moreland has stated he will be running a little late but will attend the meeting

STAFF PRESENT Anna McNamara and Ron Loudon

MEMBERS ABSENT Daniel Albano

Director Mike Goodin questioned where the district was with the reappointment of another Board member. All questions were answered by the District Administrative Assistant.

3. APPROVAL OF AGENDA
Chairman Laurel Kieny made a motion to approve the agenda moving item #8, #9, #10 and be moved before item #4.

The District Administrative Assistant requested item #9 is addressed after #6.

Chairman Laurel Kieny amended his motion to read the agenda change to #4, #8, #10, #7, #5, #6, #9, and then continue as written, and was seconded by Director Mike Goodin.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

4. PUBLIC COMMENT
No public comment.

5. (Item #8 on the agenda)
APPROVAL OF MINUTES

Director Mike Goodin had a couple of requested changes to be made to the Minutes of July 12 and July 26, all changes will be made before the minutes are signed.

Chairman Laurel Kieny made a motion to approve the minutes of July 12, 2006 with the change of item #7, first paragraph, to read “the General Manager said to the Board the Plans and Specifications for the Control Building at Well # 5 are done and other than attaching the USDA items and a couple of other changes the District should be read by next week.” Also, #8, the seventh item the Board explained the ‘Brown Act’ about closed session, and was seconded by Director Mike Goodin.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

Chairman Laurel Kieny made a motion to approve the minutes of Special Meeting of July 26th, 2006, not 2005 with the change of #9, seventh paragraph ‘with the inclusion of the language’ and was seconded by Director Mike Goodin.

6. (Item #10 on the agenda)
ONGOING REVIEW OF RESOLUTION TO DECLARE WELL #5 AND THE RELATED TANK AND BOOSTER PUMP STATION AN EMERGENCY SITUATION

The General Manager stated the bid process will start on Friday the 11th of August and the Bid closing will be read on the 23rd of August, assuming the District receives bid packages by that date.

No action was needed.

No further discussion.

Ayes: 3 Noes: 0 Absent: 1

7. CLOSED SESSION
Closed session convened at 7:22 p.m.

BOARD DISCUSSED AND GAVE ACTION ON CUSTOMER SEWER CLAIM

Open session reconvened at 7:38 p.m.

Report of closed session:

Claim against the District is denied, and the District will notify claimant in writing of the denial. Upon receipt of that correspondence the claimant will have six months to file his or her cause of action.

Chairman Laurel Kieny made a motion to call a recess from 7:52 p.m. until 8:05 p.m.

Chairman Laurel Kieny announced Joseph Moreland's arrival at 8:05 p.m.

8. (Item #5 on the agenda)
PUBLIC HEARING / SECOND READING – ORDINANCE AMENDMENTS TO ALLOW RATES TO BE ESTABLISHED BY RESOLUTION
Chairman Laurel Kieny found the consensus of the Board to waive the second reading of the Ordinance Amendments, as the first reading they felt was adequate and would proceed to adopt the Ordinance Amendments; item #6.

The Public Hearing opened at 8:06 p.m. and due to no public present the Public Hearing was closed at 8:07.

9. (Item #6 on the agenda)
ADOPTION AND VOTE OF ORDINANCE AMENDMENTS & RESOLUTION
Director Bill Setnik brought to the attention of the General Manager the dollar figure pertaining to the Mobil Home Park needed to be changed, the Sewer Resolution 06-05 had a type-o in the section; Domestic Sewer Rates: Mobil Home and Cara Facilities should have been \$21.05, not \$23.02.

Chairman Laurel Kieny made a motion the Board approve the Ordinance #15 and Resolution 06-04, fixing water rates and charges, establishing regulations governing water service provided to consumer premises, and Ordinance #14 and Resolution 06-05, sewer rates and charges, establishing regulations governing sewer service provided to consumer premises, and was seconded by Joseph Moreland.

Director Bill Setnik questioned which item was for the Mobil Home Park and the Administrative Assistant clarified.

No further discussion.

Ayes: 4 Noes: 0 Absent: 1 (Resolution 06-04)

No discussion.

Ayes: 4 Noes: 0 Absent: 1 (Resolution 06-05)

Chairman Laurel Kieny ordered staff to give to the Board final copies of the Resolutions at the next meeting.

Director Mike Goodin requested when the documents are given to the Board they need to be stamped either draft or final draft.

10. (Item #9 on the agenda)
APPROVAL OF CLAIMS – FUND 466-0 ONLY
The Board and Staff reviewed the claims.

Chairman Laurel Kieny made a motion to approve the claims in the amount of \$33,182.58 and was seconded by Director Bill Setnik.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

11. **MANAGER'S REPORT**

The General Manager reported on:

- 1) Lopez Subdivision started testing new water and sewer mains along Grafton Street and Campos Street.
- 2) Upcoming a telephone conference set up with Ron Tacit and Paulette Waugh to final sewer application for USDA loan which was sent a couple of weeks ago.
- 3) Ponds are basically done except for Dave Herbst part of building the pond transfer structures.
- 4) The land application area in from of the ponds has been disked up and the berm around the property is done.
- 5) The district received the standards back from development and construction back from Yolo County Public Works. The District is trying to make the District and the County standards compatible.
- 6) The Control Building at Well #5 is going out to bid on Friday August 11, 2006. The Bid opening is scheduled for August 23, 2006 at 1:30 p.m.
- 7) Finalized agreement with emerald homes with the notice of determination attached. This was recommended by the District Counsel.
- 8) Two meetings scheduled on the storm water retention plan, one is here at our property and one is at Yolo County Planning.

Staff Report:

- 1) Service Lines;
 - a) Installed six new water services lines.
 - b) Replaced one bad leaking service line.
 - c) Installed four new sewer services with cleanouts.
- 2) Installed chlorination equipment at Well #6.
- 3) Attended and were taught the testing procedures for new water and sewer mains on Grafton Street and Campos Street.
- 4) Jason and Mike met with contractor on school auditorium sprinkler system and set up where and when they need the water off for installation of fire sprinkler connection.
- 5) Anna tackling delinquent account and doing a great job, with all other work in office and helping the Manager.

12. DISTRICT INFORMATION AND CORRESPONDENCE

13. ADJOURNMENT

Director Bill Setnik made a motion to adjourn the meeting at 8:47 p.m. and was seconded by Director Mike Goodin.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

Laurel Kieny-Chairman of the Board

Anna McNamara-Clerk to the Board
