

BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
JULY 13, 2005

MINUTES

1. CALL TO ORDER: The meeting was called to order at 7:12 P.M. by Chairman Laurel Kieny.

2. ROLL CALL

MEMBERS PRESENT Jack Huie, Laurel Kieny and Barry Burns

MEMBERS ABSENT Mike Goodin and Joseph Moreland

OTHERS PRESENT Dave Herbst (arrival time of 7:26 p.m., due to PG&E's power lines being out of balance) and Anna McNamara

3. APPROVAL OF AGENDA

Director Jack Huie made a motion to approve the agenda and was seconded by Director Barry Burns.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

4. PUBLIC COMMENT

No public comment, as none were present.

5. APPROVAL OF MINUTES

Director Barry Burns made a motion to approve the minutes of June 8, 2005 and was seconded by Director Jack Huie.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

6. APPROVAL OF CLAIMS

Director Laurel Kieny made a motion to approve claim sheet fund 466-0, June 30, 2005 in the amount of \$26,955.92, claim sheet fund 466-0, July 13, 2005 in the amount of \$740.39 and claim sheet fund 469-0, June 30, 2005 in the amount of \$1,079.76 and was seconded by Director Jack Huie.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

7. RESOLUTION TO DECLARE WELL #5 AND THE RELATED TANK AND BOOSTER PUMP STATION AN EMERGENCY SITUATION.

Director Barry Burns made a motion to declare Well #5 and the related tank and booster pump station an emergency situation and was seconded by Director Jack Huie.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

Note: The Chairman of the Board called a 10 minute recess at 7:15 p.m.

The Chairman of the Board called the meeting back to order at 7:25 p.m.

8. OVERVIEW OF CURRENT STATUS OF USDA LOAN FUNDING

The General Manager stated he has completed his portion of the entire document which is required for the USDA loan funding. Dauwalder Engineering has indicated they are completing their portion within the next week..

The General Manager requested the Board to give him the authorization to sign the renewal documents of the existing RCAC bridge loan.

Chairman Laurel Kieny made a motion to pay \$250.00 to renew each of the existing bridge loans to RCAC, loan number 0430-ECSD-02 and loan number 0429-ECSD-01, totaling \$500.00. Also to authorize the General Manager/Superintendent to sign the renewal of the existing bridge loan through RCAC, and was seconded by Director Jack Huie.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

9. UPDATE OF PROGRESS OF SLUDGE REMOVAL FROM PONDS #3 & #4

The General Manager informed the Board of an upcoming meeting with CRWQCB (California Regional Water Quality Control Board) on July 20, 2005, to discuss the ground application of sludge at the WWTF. The General Manager will be reviewing the documents and test results performed, along with the input from the Board of Supervisors and the County Agricultural Commissioners who are both in favor of the project. The General Manager will be speaking with Anne Olson from the CRWQCB, and will be showing her the documents prepared by the District, along with the designs for the two additional ponds which will be funded by Emerald Homes.

The General Manager stated that Emerald Homes has agreed to prepay development fees so the District can construct the new lift station, hopefully starting construction before the rainy season.

Director Jack Huie questioned the General Manager about time frames of the new subdivisions which are tentatively coming into the District.

The General Manager stated that the developers would like to start right away, but they are having delays because of the County Planning Department being so short staffed. The General Manager further explained the time frames of the Districts future development.

The General Manager stated the District will be growing orchard grass on the property being used for ground application, because of its high need for nitrogen. This was a recommendation of Rachael Long from the Farm Advisors office.

The General Manager stated that if the District puts in the orchard grass the District will need to irrigate the fields, and will need the supplies to do that. The supplies being a 'wheel-line' set-up, one which the General Manager has been looking for and has found approximately ten prospective sales to pick from, the best prospect at on the edge of Esparto and also being the best buy.

The General Manager requested the Board to give him the authorization to purchase the 'wheel-line' set up.

Chairman Laurel Kieny made a motion to authorize the General Manager/Superintendent to purchase a 'wheel-line' set up, with a payment not to exceed \$5,000.00 and was seconded by Director Barry Burns.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

10 MANAGER'S REPORT:

The General Manager reported on;

- 1) PG&E power lines that were out of balance, causing the District to run off stand-by power.
- 2) The District hosting of a Smoke Testing class on July 19, 2005.
- 3) The CCR (Consumer Confidence Report), which included the District's Source Water Drinking Water Source Protection Assessment Program, will be sent out to the District customers within the next couple of days.
- 4) Classes the General Manager will be attending.
- 5) Compliments towards the new Maintenance Person's performance.
- 6) The fact that no soils tests were taken at the tank site prior to the tank being set up, due to the Engineer and the Manager at the time not making sure they were performed.
- 7) The soils test which need to be taken for the Planning Department before they can start the foundation for the building by Well #5.

11. DISTRICT INFORMATION AND CORRESPONDENCES:
The Secretary stated the District ledgers were the only information or correspondences.

The Chairman of the Board requested the Secretary to sign him up to attend the two day seminar coming up with the Special District Institute.

12. ADJOURNMENT:

Director Barry Burns made a motion to adjourn the meeting at 7:50 p.m. and was seconded by Chairman Laurel Kieny.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

Laurel Kieny-Chairman of the Board

Anna McNamara-Clerk to the Board
