

**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA 95627**

**DATE: WEDNESDAY, NOVEMBER 12, 2008
TIME: 7:00 P.M.
LOCATION: 26490 WOODLAND AVENUE, ESPARTO CA 95627**

REGULAR AGENDA MEETING

- 1. CALL TO ORDER
- 2. ROLL CALL
- ACTION:** 3. APPROVE AGENDA
- INFORMATION:** 4. PUBLIC COMMENT
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

CONSENT CALENDAR

INFORMATION/

- ACTION:** 5. a) APPROVAL OF MINUTES
October 8, 2008 – Regular Meeting Minutes
October 16, 2008 – Special Meeting Minutes
- b) APPROVAL OF CLAIMS
Fund 466- 0 – Regular Monthly – Claim Sheet to be disbursed next week

INFORMATION/

- ACTION:** 6. REVIEW OF WATER AND WASTEWATER PROJECTS
District Engineer, or Assistant to give overview
- a) Time-line for the Wastewater project
- b) Time-line for the Water project

**INFORMATION/
ACTION:**

- 7. **REVIEW AND POSSIBLE APPROVAL OF:**
 - a) **CONTRACT CHANGE ORDER NO. 5 (TIECHERT CONSTRUCTION) to then sing CLAIMS SHEET - Fund 471-0**
 - b) **PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 9 – TIECHERT CONSTRUCTION – USDA Project - to then sign Claim Fund 471-0**
 - c) **PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 3 ARGANAUT CONSTRUCTORS – USDA Project - to then sign Claim Fund 472-0**
 - d) **PARTIAL PAYMENT ESTIMATE (PPE) NO. 8A – Nolte Engineering USDA Project - to then sign Claim Fund 471- 0 – USDA Water Soft Costs**
 - e) **PARTIAL PAYMENT ESTIMATE (PPE) NO. 6A – Nolte Engineering USDA Project - to then sign Claim Fund 472- 0 – USDA Wastewater Soft Costs**

**INFORMATION/
ACTION:**

- 8. **GENERAL MANAGER REQUESTS DIRECTION FROM THE BOARD ON APPROVAL OF SUBSTANTIAL COMPLETION SUBMITTED BY TEICHERT CONSTRUCTION**

CLOSED SESSION:

- 9. a) **§54957.8 CONFERENCE WITH DISTRICT LABOR NEGOTIATORS; BARRY POMEROY & TERRIE BUENO UNREPRESENTED EMPLOYEE - General Manager/Superintendent**

REPORT OF CLOSED SESSION:

**INFORMATION/
ACTION:**

- 10. **BOARD TO REVIEW TRACTOR QUOTES AND POSSIBLY APPROVE THE PURCHASE OF CHOSEN TRACTOR**

**INFORMATION/
ACTION:**

11. **LEASING SPACE ON DISTRICT TOWER**
Valley Truck and Tractor Co. is requesting to put up an RTK GPS guidance system- using the top of tower by the Fire Department and the adjoining building to house equipment

**INFORMATION/
ACTION:**

12. **REVIEW OF RESPONSE LETTER FROM JOHN BENCOMO REGARDING THE CHARGES FOR THE DISTRICT PERMIT FEES – ALONG WITH POSSIBLE APPROVAL OF CLAIM FUND 471-0 DATED NOVEMBER 12, 2008**

**INFORMATION/
ACTION:**

13. **BOARD AND GENERAL MANAGER TO DISCUSS THE POSSIBILITY OF DRILLING A TEST WELL AT THE WEST END OF WELL #5**
An idea requested to be revisited by a Board member at a previous meeting

**INFORMATION/
ACTION:**

14. **GUIDANCE ON FULL PACKETS NEEDING TO BE DISBURSED AT THE DISTRICT MEETINGS**
General Manager requests guidance regarding the need for the office staff to copy all documents (full packets) for the agenda meetings, when the office has a full copy of the agenda available to the public for review or copy prior to the meetings, thus saving the staff of disposal of copies unused.

**INFORMATION/
ACTION:**

15. **APPROVAL OF BOARD MEMBERS TO ATTEND THE SPECIAL DISTRICT INSTITUTE SEMINAR IN FEBRUARY OF 2009, AT THE SAN FRANCISCO HYATT, IF ANY BOARD MEMBERS REQUEST TO ATTEND Seminar offered by the Special District Institute for Governance**
16. **MANAGER’S REPORT**
17. **FUTURE AGENDA ITEMS**
a)
b)
c)
18. **DISTRICT INFORMATION AND CORRESPONDENCE**
a) **District monthly balance sheets – TO BE DISTRIBUTED NEXT WEEK**
b) **Annual Valuation Report as of June 30, 2007**

- c) **Yolo County Auditors monthly ledger sheets ending October 2008**

19. ADJOURNMENT

I DECLARE UNDER PENALTY OF PERJURY THAT THE FORGOING AGENDA WAS POSTED ON FRIDAY, NOVEMBER 7, 2008, BY 9:00 P.M. ON THE BULLETIN BOARD AT THE EAST SIDE OF THE ESPARTO COMMUNITY SERVICES DISTRICT OFFICE, 26490 WOODLAND AVE., ESPARTO, CA 95627

IF REQUESTED, THIS AGENDA CAN BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES, AS REQUIRED BY SECTION 202 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND THE FEDERAL RULES AND REGULATIONS ADOPTED IN IMPLEMENTATION THEREOF. PERSONS SEEKING AN ALTERNATIVE FORMAT SHOULD CONTACT THE BOARD CLERK FOR FURTHER INFORMATION. IN ADDITION, A PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO PARTICIPATE IN A PUBLIC MEETING SHOULD TELEPHONE OR OTHERWISE CONTACT THE BOARD CLERK AS SOON AS POSSIBLE AND PREFERABLY AT LEAST 24 HOURS PRIOR TO THE MEETING. THE BOARD CLERK MAY BE REACHED AT TELEPHONE NUMBER (530) 787-4502 OR AT THE FOLLOWING ADDRESS: ESPARTO COMMUNITY SERVICES DISTRICT, PO BOX 349, ESPARTO, CA 95627 (MAILING), 26490 WOODLAND AVENUE, ESPARTO, CA 95627 (PHYSICAL).

**BOARD CLERK
ESPARTO COMMUNITY SERVICES DISTRICT
PO BOX 349
ESPARTO, CA 95627**

**ANNA MCNAMARA,
CLERK TO THE BOARD**