



BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
JANUARY 18, 2012
MINUTES

(1) CALL TO ORDER

Meeting called to order at 7:06 pm by Chair Melissa Jordan.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge.

(3) ROLL CALL

Directors

- Present: Colleen Fescenmeyer, Steve Knightley, Trish Roath, Melissa Jordan
- Absent: Anna Girk
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Public: Public Present

(4) APPROVAL OF AGENDA

Chair Melissa Jordan called for a motion on the agenda.

Motion by: Director Colleen Fescenmeyer to approve the agenda.

Second by: Director Steve Knightley

Public Comments: none

Discussion: none

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(5) PUBLIC COMMENTS

Chair Melissa Jordan opened Public Comments: None received.

(6) ELECTION OF OFFICERS

Chair Melissa Jordan called for nominations.

Nominating Motion by: Director Trish Roath nominated Melissa Jordan for Chair and Colleen Fescenmeyer for Vice Chair.

Second by: Director Steve Knightly

There were no other nominations.

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Director Melissa Jordan elected as Chair.

Director Colleen Fescenmeyer elected as Vice Chair.

(7) CLAIMS: FUND 466-0

Chair Melissa Jordan called for a motion on the claims.

Motion by: Director Colleen Fescenmeyer to approve the claims as presented.

Second by: Director Steve Knightley

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(8) APPROVAL for ECSD employee and equipment to assist Madison CSD.

After discussion, a consensus of the Board, instructed the general manager to bring back to the Board a memorandum of understanding that included: (a) release of liability, (b) a hold harmless agreement, (c) a dollar amount and (d) Madison Board approval.

Chair Melissa Jordan called for a short recess at 8:10

Chair Melissa Jordan called the meeting back to order at 8:18

(9) BUDGET STATUS REPORT

The general manager presented a budget update as of 12-31-11.

Discussion followed.

No action was taken.

(10) DISCUSSION with possible action by the Board regarding training requirements of AB 1234.

Discussion by Board members and general manager.

Motion by: Director Melissa Jordan to approve expenses necessary for any board member to attend the January 25, 2012 CSDA training in El Dorado Hills.

Second by: Director Steve Knightley

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(11) MANAGERS REPORT

- a) E & O Statute of Limitations
- b) Website Update
- c) Water Board Bibles for new Directors
- d) Plan ck for Mercy Housing

(12) FUTURE AGENDA ITEMS

- | | |
|------------------------------|----------------------|
| a) Solar Bee | f) Rate study |
| b) Board credit cards | g) Surplus equipment |
| c) Closed session for E & O | h) MOU Madison |
| d) Online payments | i) Minutes |
| e) County turning off meters | k) Wall calendar |

(13) ADJOURNMENT

Chair Melissa Jordan called for a motion to adjourn

Motion by: Director Knightley to adjourn the meeting.

Second by: Director Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 10:01 pm.

Melissa Jordan – Chair of the Board

Mel Smith – Board Clerk

Date_____

Date_____