BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
July 18, 2018
MINUTES

(1) CALL TO ORDER

Chair Don England called the meeting to order at 7:05 pm.

(2) PLEDGE OF ALLEGIANCE
All residents and members in attendance recited the pledge

(3) ROLL CALL
Present:
- Directors: Charles Schaupp, Don England, Anna Girk, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Public: None

(4) APPROVAL OF AGENDA
Director England called for a motion to approve the agenda.

Motion by: Director Fescenmeyer approve the agenda as presented
Second by: Director Schaupp
Discussion: None

Vote: Ayes: 4  No: 0  Abstain: 0  Motion: Passed
(5) PUBLIC COMMENTS
Director England opened public comment – none

(6) CORRESPONDENCE
Chair Don England called for correspondence
   a) General Manager circulated the completed 2018-2019 as approved for signature by all directors.
   b) Update on Park Trees
   c) Director Schaupp presented information on Lamb Valley cleanup

(7) APPROVAL OF MINUTES
Chair Don England called for a motion to approve the minutes of 5-16-18 and 6-20-18

Motion by: Director Schaupp to approve the minutes of 5-16-18 & 6-20-18
Second by: Director England
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: Motion: Passed

(8) CLAIMS: FUND 466
Direct England called for a motion to approve the claims of 6-22-18, 6-29-18 and 7-13-18

Motion by: Director Girk to approve the claims
Second by: Director Schaupp
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(9) MOTION TO CHANGE THE MONTHLY MEETING DATE
It was decided to move the monthly meeting to the 3rd Wednesday of the month.

Motion by: Director Girk to move the monthly meeting to the 3rd Wednesday
Second by: Director Schaupp
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed
(10) APPROVAL TO DEED STREET LIGHTS LS2 OVER TO PGE
The decision was to turn the LS2 rate lights over to PGE via a deed process to make LS1 maintained so the ECSD would not be responsible for repairs. This would also allow for updating to LED

Motion by: Director Girk to approve the deeding of the LS2 street lights to PGE LS1
Second by: Director Schaupp
Discussion: None

Vote: Ayes: 4  No: 0  Abstain: 0  Motion: Passed

(11) REVIEW BOARD STIPEND AMOUNTS
It was decided that we would update the resolution and bring it back when all board member are in attendance.

(12) APPROVE ACTION TO SERVE PARCEL OUTSIDE OF CURRENT CSD
It was decided that the ECSD would work with LaFco to expand our boundaries to include parcel 049-130-042 and provide service.

Motion by: Director Fescenmeyer approve servicing new area
Second by: Director Girk
Discussion: None

Vote: Ayes: 4  No: 0  Abstain: 0  Motion: Passed

(13) APPROVE ACTION PUT OUT RFP FOR NEW SEWER LINE
It was decided that the General Manager would be allowed to start the RFP bid process for the necessary trades in order to construct the new sewer main to the headworks from Alpha Street.

Motion by: Director Fescenmeyer approve RFP process for new sewer main
Second by: Director Girk
Discussion: None

Vote: Ayes: 4  No: 0  Abstain: 0  Motion: Passed

(14) MANAGERS REPORT
a) Tree update by parks department

b) Ravine Bar and Grill – Moving forward and we are almost complete
(15) FUTURE AGENDA ITEMS

a) Meter & SCADA Updates
b) Board Stipend
c) Job Description Updates
d) Review/update Strategic Plans
e) Park tree/reservations
f) Gas station
g) Tower in park for ATT

(16) ADJOURNMENT

Director England called for a motion to adjourn the meeting

Motion by: Director Colleen Fescenmeyer to adjourn the meeting
Second by: Director England

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 8:05 pm.

Date: 8/22/18

Steve Knightley - Board Clerk

Date: 8-22-18