



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

SPECIAL MEETING
July 1, 2016
MINUTES

(1) CALL TO ORDER

Chair Charles Schaupp called the meeting to order at 6:15 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charles Schaupp, Anna Girk, Don England, Colleen Fescenmeyer
- District Counsel: Tom Barth
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Absent:

- Colin Crerar

Public: Public present

(4) APPROVAL OF AGENDA

Chair Charles Schaupp called for a motion to approve the agenda.

Motion by: Director Anna Girk to approve the agenda as presented

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

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(5) **PUBLIC COMMENTS**

Chair Charles Schaupp opened public comment

Melisa Jordan: requested to address the board regarding interviews for a new General Manager. Her concern was that the board did act on the item and referenced a possible Brown Act Violation. She made reference to a board member coming to her home. Ms. Jordan then accused the Board of taking action on an item not on the agenda. In her opinion the board was in violation of the Brown Act. At this point she provided the Board with a copy of the Brown Act.

Chair Charles Schaupp addressed her statement indicating that the information provided to her simply stated that the board had postponed the interviews until all applicants could be present and the board did not act on any item not on the agenda. He indicated there was no Brown Act violation, nor was there any other inappropriate action taken by the Board regarding the interview process for the new General Manager.

Chair Charles Schaupp indicated the board would now enter closed session.

(6) **Closed Session**

- a) Interview applicants for General Manager position; authorized by Gov. Code Section 54957 (b) (1)
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9:14 pm: Chair Charles Schaupp called the meeting back to open session.

(7) **REPORT OF CLOSED SESSION**

Chair Charles Schaupp indicated the Board has made their decision on the hiring of a new General Manager. He indicated it was a unanimous decision with the approval of all four Board members.

Motion by the Board:

Director Anna Girk read the following motion into the record: The Board has made the following motion to hire Steve Knightley as the new General Manager for the Esparto Community Service District, salary to begin at \$65,000 per year, half paid salary for half hours worked during and through the end of July, six (6) months performance evaluation showing progress in achieving the D1 certification within the six (6) month time frame and an informal evaluation at the next board meeting in August in closed session.

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed



(8) ADJOURNMENT

Chair Charles Schaupp called for a motion to adjourn the meeting

Motion by: Director Anna Girk to adjourn the meeting

Second by: Director Colleen Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 9:18 pm

Charles Schaupp – Chair of the Board

Mel Smith - Board Clerk



CHARLES SCHAUPP

Date: 14 Sept 2014

Date: 9-14-16



