



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA 95627**

DATE: November 2, 2011
TIME: 7:00 P.M.
LOCATION: 26490 Woodland Avenue, Esparto CA 95627

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
- Action: 4. Approval of Agenda
- Action: 5. Approval of Minutes
10-19-11
6. Present Certificate of Appointment and Administer Oath Of Office
To Directors: Colleen Fescenmeyer, Steven Knightley, Trish
Roath, and Anna Girk
- Action: 7. Elect Interim Vice Chair Person
- Information: 8. Public Comment
This is the time for the public to address the Board on any subject
relating to the Community Services District, but not relative to any
subject on the present agenda. The Board reserves the right to
impose a reasonable limit on time afforded any individual speaker.

- Action: 9. Approval of Claims
Fund 466-0 – Regular Monthly
- Action: 10. Approve Amended Job Description Policy 2360: Customer
Service Representative / Secretary
- Action: 11. Approve Job Description Policy 2310: Utility Systems Operator
- Action: 12. Proposed Amendment to Policy 2300
13. Manager's Report
(a) Surplus Property Inventory
(b) Employee Contributions
(c) LAFCO Meeting
(d) Life Insurance Benefit
14. Future Agenda Items
(a) Errors & Omissions
(b)
15. Adjournment

I Declare Under Penalty Of Perjury That The Foregoing Agenda Was Posted On or Before Friday, October 28, 2011, By 9:00 P.M. On The Bulletin Board At The East Side Of The Esparto Community Services District Office, 26490 Woodland Avenue, Esparto Ca 95627

If Requested, This Agenda Can Be Made Available In Appropriate Alternative Formats To Persons With Disabilities, As Requested By Section 202 Of The Americans With Disabilities Act Of 1990 And The Federal Rules And Regulations Adopted In Implementation Thereof. Persons Seeking An Alternative Format Should Contact The Board Clerk For Further Information. In Addition, A Person With A Disability Who Requires A Modification Or Accommodation, Including Auxiliary Aids Or Services, In Order To Participate In A Public Meeting Should Telephone Or Otherwise Contact The Board Clerk As Soon As Possible And Preferably At Least 24 Hours Prior To The Meeting. The Board Clerk May Be Reached At Telephone Number (530) 787-4502 or At the Following Address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (Mailing), 26490 Woodland Avenue, Esparto, Ca 95627 (Physical).

Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto Ca 95627 – Mel Smith