



BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA 95627

DATE: November 16, 2011  
TIME: 7:00 P.M.  
LOCATION: 26490 WOODLAND AVENUE, ESPARTO CA 95627

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
- Action: 4. Approval of Agenda
- Information: 5. Public Comment  
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

CONSENT CALENDAR

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- Action: 6. a. Minutes of 11-2-11  
b. Claims  
Fund 466-0 – Regular Monthly
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- Information: 7. Review Policy 2300: Job Description, General Manager
- Action: 8. Approve Amended Policy 2310: Job Description - Utility System Operator
- Action: 9. Approve Amended Policy 2360: Job Description – Customer Service Representative / Secretary
- Information: 10. Payroll Process in effect at ECSD
- Information: 11. Budget Financials
12. Manager’s Report  
(a) Employee Appeal update  
(b) Surplus Property Inventory  
(c)
13. Future Agenda Items  
a)  
b)
14. Adjournment

I Declare Under Penalty Of Perjury That The Foregoing Agenda Was Posted On or Before Friday, November 11, 2011, By 9:00 P.M. On The Bulletin Board At The East Side Of The Esparto Community Services District Office, 26490 Woodland Avenue, Esparto Ca 95627

If Requested, This Agenda Can Be Made Available In Appropriate Alternative Formats To Persons With Disabilities, As Requested By Section 202 Of The Americans With Disabilities Act Of 1990 And The Federal Rules And Regulations Adopted In Implementation Thereof. Persons Seeking An Alternative Format Should Contact The Board Clerk For Further Information. In Addition, A Person With A Disability Who Requires A Modification Or Accommodation, Including Auxiliary Aids Or Services, In Order To Participate In A Public Meeting Should Telephone Or Otherwise Contact The Board Clerk As Soon As Possible And Preferably At Least 24 Hours Prior To The Meeting. The Board Clerk May Be Reached At Telephone Number (530) 787-4502 or At the Following Address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (Mailing), 26490 Woodland Avenue, Esparto, Ca 95627 (Physical).

Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto Ca 95627 – Mel Smith