



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
September 2, 2015  
MINUTES

**(1) CALL TO ORDER**

Chair Colleen Fescenmeyer called the meeting to order at 7:04 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Steve Knightley, Colleen Fescenmeyer, Don England, Anna Girk, Charles Schaupp
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Public:** Public present

**(4) APPROVAL OF AGENDA**

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Anna Girk to approve the agenda as presented

**Second by:** Director Steve Knightley

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

Chair Colleen Fescenmeyer opened public comment – No public comments

(6) **CORRESPONDENCE**

Chair Colleen Fescenmeyer called for correspondence

- a) Cal Trans – General Manager indicated the next Highway 16 project will take either by agreement or eminent domain some property out of the road in front of our treatment plant. It will not affect our land discharge area but it will get close to the monitoring well at the southeast corner. Cal Trans is going to widen Highway 16 in this area and add a shoulder.
- b) Election results – General Manager indicated there were no other papers taken out to run for any of the seats on the ECSD board, therefore the seats will be appointed in lieu of an election. An appointment in lieu of is the same as an election.

(7) **APPROVAL OF MINUTES**

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 8-5-15

**Motion by:** Director Anna Girk to approve the minutes of 8-5-15

**Second by:** Director Steve Knightley

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 1 England **Motion:** Passed

(8) **CLAIMS: FUND 466**

Chair Colleen Fescenmeyer called for a motion to approve the claim for 8-10, 8-17 and 8-24-15

**Motion by:** Director Steve Knightley to approve the claims for 8-10, 8-17 and 8-24-15

**Second by:** Director Anna Girk

**Discussion:** Questions on waiver for the state and invoices from Telstar. General Manager responded

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

- (9) **2014-2015 YEAR END BUDGET UPDATED** – General Manager indicated the County has not yet officially closed the books for the year. This budget update is for operations and capital improvements for the year. Questions on the technology and maintenance accounts General Manager discussed accounts 2271 equipment maintenance, 2272 infrastructure maintenance and 2274 information technology. Discussion followed.

CF

**(10) CONSIDER PROPOSAL TO AMEND POLICY 5010 BOARD MEETINGS**

Proposed amendments to Policy 5010 were discussed.

**Motion by:** Director Charles Schaupp to amend Board Policy 5010.10 to change the meetings to the second Wednesday of each month.

**Second by:** Director Anna Girk

**Discussion:** Question if all of the changes noted in policy 5010 should be stated in the motion in order to solidify the hand written changes.

After some discussion.

Director Charles Schaupp amended his motion to adopt all of the hand written changes in Board Policy 5010 to include the following.

- 5010.10 amend to change meeting to the second Wednesday of each month and change the location of the ESCD office to 26490 Woodland Ave.
- 5010.20 amend the Board Policy to allow the General Manager to call special meetings
- 5010.30 amend to change emergency to the beginning of special meetings rather than in parentheses after special meetings
- 5010.50 amend so it reads: elect a President and Vice President from its members.

**Seconded by:** Director Anna Girk

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

**(11) MANAGERS REPORT**

- a) Settlement w/Emerald Homes – counter offer was accepted, however Emerald Homes wanted to draft the settlement agreement themselves. Document was received this morning, it is quite lengthy. ESCD district counsel suggested I advise the board of its receipt, but it should be brought back under a closed meeting discussion.
- b) Lamb Valley Slough – Jason took the pictures included in your package. Slough is a mess and needs considerable cleaning and brush removal prior to the rainy season. Supervisor Chamberlain and other county officials are also concerned and working towards rectifying the problem.

Antonia Hirson, Deputy to Supervisor Chamberlain: Two meetings have been held with county staff. There will be a driving tour of the area on Tuesday which Supervisor Chamberlain will be a part of.

Question on responsibility? Antonia indicated this was a hard word but right now it's looking like MERCESA.

Antonia: Supervisor and county are concerned and working to fix the problem. Supervisor Chamberlain is 100% committed to getting this accomplished.

Discussion and questions followed.

CF

**(12) FUTURE AGENDA ITEMS**

- a) Add Well 5 (b) to website
- b) Calendar Update
- c) Groundwater Sustainability Agency GSA
- d) Sewer Lateral update - old section
- e) Fix Parking Lot
- f) Re-visit Liability Amounts
- g) Easement along rise

**(13) ADJOURNMENT**

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

**Motion by:** Director Steve Knightley to adjourn the meeting

**Second by:** Director Charles Schaupp

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 7:55 pm

Colleen Fescenmeyer– Chair of the Board

Mel Smith - Board Clerk

Colleen Fescenmeyer

Mel Smith

Date: 10/14/2015

Date: 10-14-15

CF