



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
August 5, 2015  
MINUTES

**(1) CALL TO ORDER**

Chair Colleen Fescenmeyer called the meeting to order at 7:03 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Charles Schaupp, Colleen Fescenmeyer, Steve Knightley, Anna Girk
- District Counsel: Tom Barth
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Absent:**

- Don England

**Public:** Present

**(4) APPROVAL OF AGENDA**

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Anna Girk to approve the agenda

**Second by:** Director Charles Schaupp

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(5) **PUBLIC COMMENTS**

Chair Colleen Fescenmeyer opened public comment –None

(6) **CORRESPONDENCE**

Chair Colleen Fescenmeyer called for correspondence - None

(7) **APPROVAL OF MINUTES**

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 7-23-15

**Motion by:** Director Anna Girk to approve the minutes of 7-23-15

**Second by:** Director Steve Knightley

**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

(8) **CLAIMS: FUND 466**

Chair Colleen Fescenmeyer called for a motion to approve the claims 7-6, 7-20 and 7-27-15

**Motion by:** Director Steve Knightley to approve the claims for 7-6, 7-20 and 7-27-15

**Second by:** Director Anna Girk

**Discussion:** Question: SDR cost of \$8500 in May, is it Liability Ins.?

General Manager: indicated yes, includes Liability, Auto and Property Damage, some discussion followed regarding insurance limits.

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

(9) **CONSIDER PROPOSAL FROM PEHLING AND PEHLING TO PERFORM 2014-15 ANNUAL AUDIT**

General Manager indicated the annual audit is a requirement. He referenced the minor increases in the cost which have taken place over the past years, our initial cost for the first year was \$6000, last year was \$6200 and this year is \$6448. If the board is comfortable with the cost we can continue with Pehling & Pehling.

**Motion by:** Director Steve Knightly to approve Pehling & Pehling to complete the 2014-15 annual audit.

**Second by:** Director Anna Girk

**Discussion:** Director Steve Knightley indicated at the last meeting Mr. Pehling had explained the process quite well including the reason for the cost increases.

Additional requirements have been added and the cost does not seem out of line.

Discussion followed.

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

CF

**10) CAST ECSD VOTE ON SDRMA BOARD OF DIRECTORS ELECTION**

Question on how the existing incumbents are performing?

General Manager: indicated he does not feel there are any problems with the SDRMA policies coming from the board. They have held the line on rates for the last four years.

General Manager indicates there are three seats available.

Discussion followed.

**Motion by:** Director Anna Girk to select Ed Gray, Sandy Raffelson and Robert Swan

**Second by:** Director Charles Schaupp.

**Discussion:** None

Chair Colleen Fescenmeyer read resolution 15-02 into the record, Resolution of the governing body of the Esparto Community Service District for the election of directors to the Special Districts Risk Management Authority Board of Directors.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

7:35 pm: Chair Colleen Fescenmeyer indicated the board would now enter closed session.

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**(11) Closed Session**

- a) Conference with legal counsel: Existing Litigation: Emerald Homes, authorized by Gov. Code Section 54986.9(b) (1 case)
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8:40 pm: Chair Colleen Fescenmeyer called the meeting back to order.

**(12) REPORT OF CLOSED SESSION**

Direction given to general manager and legal counsel.

**(13) MANAGERS REPORT**

- a) ECSD Sphere of Influence discussion – Director Charles Schaupp asked that this concern be listed for further discussion. Concern is development taking place outside of our Sphere of Influence referencing the current Dollar General project. Perhaps we need to explore increasing our Sphere of Influence with the county.  
General provided additional information on the districts Sphere of influence, cannot build a new project outside of the Sphere of Influence. Conclusion Dollar General is in the Sphere of Influence but outside of our district boundary.  
Discussion followed.

Concern noted on the clean out of Lamb Valley Slough prior to winter.  
General Manager: it is so overgrown; pictures were taken to support the issue and the immediate need for cleaning.

- b) AB 1234 Webinars @www.fppc.ca.gov – mentioned as a course for free webinars to satisfy AB 1234 training requirement.
- c) LAFCO recommendations at BOS – General Manager: at the end of the day, Supervisor Rexroad brought forward the LAFCO recommendations and directed the Planning and Public Works director to bring this back in a resolution form to be discussed at the next Board of Supervisors meeting.

**(14) FUTURE AGENDA ITEMS**

- a) Add Well 5 (b) to website
- b) Calendar Update
- c) Groundwater Sustainability Agency GSA
- d) Sewer Lateral update
- e) Fix Parking Lot
- f) Change Meeting Days
- g) Election Update
- h) Re-visit Liability Amounts

**(15) ADJOURNMENT**

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

**Motion by:** Director Steve Knightley to adjourn the meeting

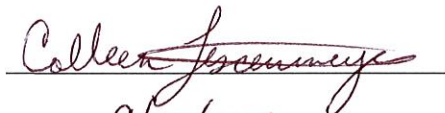
**Second by:** Director Charles Schaupp

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 9:10 pm

Colleen Fescenmeyer – Chair of the Board

Mel Smith - Board Clerk



Date: 9/2/15



Date: 9-2-15