



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

SPECIAL MEETING
JUNE 25, 2013
MINUTES

(1) CALL TO ORDER

Chair Melissa Jordan called the meeting to order at 7:04 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Melissa Jordan, Steve Knightley, Colleen Fescenmeyer, Anna Girk, Charles Schaupp
- District Counsel: Not present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Public: Public not present

(4) APPROVAL OF AGENDA

Chair Melissa Jordan entertained a motion to approve the agenda.

Motion by; Director Steve Knightley to approve the agenda as presented

Second by: Director Colleen Fescenmeyer

Discussion: Chair Melissa Jordan: we were expecting to have an update on this agenda regarding the letter due June 30 to the Grand Jury Association, after consulting with the district legal counsel, she regrets that omission.

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Chair Melissa Jordan opened public comments – no public present

(6) BOARD ACTION TO ACCEPT RESIGNATION OF DIRECTOR JORDAN AS CHAIR OF THE BOARD AND RECOGNIZE VICE CHAIR STEVE KNIGHTLEY AS NEW CHAIR OF THE BOARD

Chair Melissa Jordan: referenced her resignation as Chair of the Board re her letter. She then turned the meeting over to the new Chair Steve Knightley.

(7) NOMINATE AND ELECT NEW VICE CHAIR OF THE BOARD

Chair Steve Knightley opened the nominations for Vice Chair

Nominations:

Director Anna Girk nominated Director Colleen Fescenmeyer

Chair Steve Knightley nominated Director Melissa Jordan

Chair Steve Knightley asked both Directors if they accepted the nomination. Both Director Colleen Fescenmeyer and Director Melissa Jordan accepted the nominations.

Discussion:


Director Colleen Fescenmeyer: agreed that Director Melissa Jordan would be an excellent Vice Chair based on past experience, however relying on her for advice would not necessarily be a conflict, but looks to be perhaps a role reversal.

Director Melissa Jordan: stated she could appreciate that concern, however she indicated she currently works in direct contact with Director Steve Knightley at present for the betterment of the district.

Chair Steve Knightley: clarified the reason for his nomination of Director Melissa Jordan, he understood she was not able to continue in the role of Chair, so she stepped down and indicated she is not able to put in the amount of effort need to continue. My nomination of Director Melissa Jordan was based on her past experience and I felt she would best serve the board in that position.

Director Anna Girk: indicated she nominated Director Colleen Fescenmeyer because she had served as Vice Chair in the past and had the experience. Didn't feel Director Melissa Jordan was going to be able to hold any of the Chair positions.

Director Melissa Jordan: referenced that Director Colleen Fescenmeyer is currently serving as Chair of the Esparto Citizens Advisory Committee and that is a very complicated role chairing within the community, not sure of being Chair of that committee would be appropriate for her to be Vice Chair of the Water District Board at the same time.


Chair ~~Steve Knightley~~: indicated it is not a like position, doesn't see a conflict. Called for a vote:

General Manager: called the role

- Chair Steve Knightley cast a vote for Director Melissa Jordan
- Director Colleen Fescenmeyer cast a vote for herself
- Director Melissa Jordan cast a vote for herself
- Director Charles Schaupp cast a vote for Director Colleen Fescenmeyer
- Director Anna Girk cast a vote for Director Colleen Fescenmeyer

Vote: Director Colleen Fescenmeyer - 3 votes
Director Melissa Jordan - 2 votes

Director Colleen Fescenmeyer is the new Vice Chair of the Water District.

(8) CLAIMS FUND 466-0 AUTHORIZATION-WASTEWATER TREATMENT PLANT UPGRADES

- **Grid Bees**
- **Solar Array**

Chair Steve Knightley call for a motion to approve the claims fund.

Motion by: Director Colleen Fescenmeyer to approve the claims for the Grid Bees and Solar Array purchase

Second by: Director Anna Girk

Discussion:

Chair Steve Knightley: questioned if this includes all of it as we are right at our budget.

General Manager: all of the components for the grid bees and the solar array. There was some conduit and electrical that was run to each unit. The solar array will require the same.

Director Melissa Jordan: the additional requirements, will it keep us under the \$125,000 budget? No other labor cost?

General Manager: responded, yes and no other labor costs. He referenced the application that was submitted to the state for a rebate on the solar array which the district qualifies for as a public agency. The rebate is for \$7,000 that will be coming back to the district on this project.

Chair Steve Knightley: asked if there was any further discussion and called for the vote.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

(15) ADJOURNMENT

Chair Steve Knightley called for a motion to adjourn the special meeting

Motion by: Chair Steve Knightley to adjourn the special meeting

Second by: Director Anna Girk

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

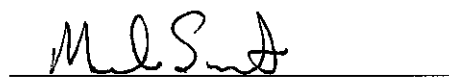
Meeting adjourned at 7:25 pm

Steve Knightley – Chair of the Board



Date: 7/3/13

Mel Smith - Board Clerk



Date: 7-3-13

