



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
May 6, 2015  
MINUTES

**(1) CALL TO ORDER**

Chair Colleen Fescenmeyer called the meeting to order at 7:08 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Steve Knightley, Charles Schaupp, Colleen Fescenmeyer  
Don England, Anna Girk
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Public:** No public present

**(4) APPROVAL OF AGENDA**

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Anna Girk to approve the agenda as presented

**Second by:** Director Charles Schaupp

**Discussion:** Director Girk reference the need to appoint a budget sub-committee in order to have a draft to review at the June meeting.

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed

(5) **PUBLIC COMMENTS**

Chair Colleen Fescenmeyer opened public comment – no public present

(6) **CORRESPONDENCE**

Chair Colleen Fescenmeyer called for correspondence

- a) FY 23013/14 Audit – General Manager indicated a copy of the letter received from Pehling & Pehling is in the board’s packet this evening and a copy of last year’s audit is on the table for the board to review. If the board would like to have them come and discuss the annual audit we can put this on as a future agenda item.

(7) **APPROVAL OF MINUTES**

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 4-1-15

**Motion by:** Director Anna Girk to approve the minutes of 4-1-15 as presented

**Second by:** Director Charles Schaupp

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 1 (England) **Motion:** Passed

(8) **CLAIMS: FUND 466**

Chair Colleen Fescenmeyer called for a motion to approve the claims for 4-6, 4-13 and 4-27

**Motion by:** Director Anna Girk to approve the claims for 4-6, 4-13, and 4-27

**Second by:** Director Steve Knightley

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(9) **RESOLUTION 15-01, CALLING FOR ELECTION OF 4 SEATS ON THE ESPARTO CSD BOARD OF DIRECTORS**

General Manager referenced the seats available. Applicants must indicated if they are filing for a two or four year seat. If no one runs for the open seats, the board can appoint someone to fill the seat. Nominating period starts in August.

Chair Colleen Fescenmeyer read the resolution into the record.

**Motion by:** Director Anna Girk to accept Resolution 15-01

**Second by:** Director Steve Knightley

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

OK

**(10) ECSD RECEIVED THREE (3) PROP 218 BALLOTS REGARDING THE PROPOSED AQUATIC PARK. BOARD OF DIRECTORS TO RECEIVE PUBLIC COMMENTS THEN DISCUSS AND CAST A VOTE FOR THE THREE BALLOTS**

General Manager provided an explanation on the ballots. Concern noted about the cost of this project and the maintenance.

Director Charles Schaupp: indicated his opposition; this is charging land owners to pay for non-owner use of the pool, it is not associated with the school district and it will keep MERCSA involved when it should go away. His vote will be NO.

Discussion followed on the grant funds for this project.

General Manager: if this prop 218 passes MERCSA will survive to manage the Aquatic Park. If it fails MERCSA goes away and ECSD takes over the landscape irrigation.

Discussion followed.

Concern noted about the pool being not attached to the school district.

**Motion by:** Director Anna Girk to vote No on the three ballots

**Second by:** Director Charles Schaupp

**Discussion:** None

**Vote:** Ayes: 2 No: 3 Abstain: 0 **Motion:** Failed

**Motion by:** Director Don England to vote Yes on the three ballots

**Second by:** Director Steve Knightley

**Discussion:** None

**Vote:** Ayes: 3 No: 2 Abstain: 0 **Motion:** Passed

Chair Colleen Fescenmeyer gave direction to the General Manager to vote Yes on the three ballots.

**(11) REQUEST BY ECSD EMPLOYEES TO ADD CALPERS 457 LOAN PROVISION TO THE EXISTING CALPERS SUPPLEMENTAL INCOME 457 PLAN**

General Manager: explained the 457 program which would allow employees to contribute additional funds out of their checks towards their retirement. ECSD does have a 457 program through CalPers but it does not include a loan program where the employees can borrow back. Under this provision employees can only borrow according to the terms stated.

Discussion followed.

**Motion by:** Director Anna Girk for the board to approve the 457 loan provision.

**Second by:** Director Charles Schaupp

**Discussion:** Questions and discussion followed on how the program works.

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

CF

**(12) BUDGET UPDATE 3-31-15**

General Manager presented the report on the 3<sup>rd</sup> quarter of the fiscal year. He indicated there were no surprises and more data on the revenue was obtained. He explained the conditions that contribute to the change in the revenue and clarified that the district has fully achieved the 25% reduction in water usage as requested over the 2013 water usage totals.

Question on how these changes effect the budget; are we still showing a surplus at year end. General Manager explained we have a surplus even with our legal fees. It was suggested a notation be placed on the water bills informing the consumers of the 25% state wide reduction in water usage by the Governor and ask them to please be water conscious over the summer.

Question on use of the Contingency Fund? General Manager explained there are categories in this fund that can be used if necessary.

Chair Colleen Fescenmeyer asked for volunteers to serve on the Budget Committee. After discussion the chair appointed Directors Anna Girk and Colleen Fescenmeyer to serve on the committee.

**(13) MANAGERS REPORT**

- a) Director Training- General Manager reference the handout, a chart showing each of the seats available and terms for election. He also included a list of the training for each director that he has record of. AB1234 is the mandatory training that each director needs to take. Reference made to which directors will need to complete the class. Question on webinar training schedule. General Manager will email a list of webinars available to each director.
- b) Supreme Court ruling on tiered rates – General Manager provided an explanation on the 4<sup>th</sup> District Court of Appeals decision on metered rates. Their statement referenced charging heavy users incrementally more per gallon without showing it cost more to purchase the water violated the 1996 voter approved law that prohibits government agencies from overcharging for services.
- c) Connection fees per EDU – General Manager explained that the district does not have any recognition of an EDU (Equivalent Dwelling Unit), we charge our connection fees according to a residential unit. He referenced a recent issue involving the EDU fees. The question arose regarding what connection fee to charge for the Mercy Housing development. General Manager indicated a new policy would need to be put in place to address the EDU fees.

Chair Colleen Fescenmeyer asked for volunteers to serve on a committee to prepare a new policy for this issue. Directors Don England and Steve Knightley were appointed by the chair.

**(14) FUTURE AGENDA ITEMS**

- a) Add Well 5 (b) to website
- b) Calendar Update
- c) Groundwater Sustainability Agency GSA
- d) Sewer Lateral update
- e) Fix Parking Lot
- f) Pelhing to discuss audit
- g) Budget
- h) EDU Resolution

**(15) ADJOURNMENT**

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

**Motion by:** Director Anna Girk to adjourn the meeting

**Second by:** Director Charles Schaupp

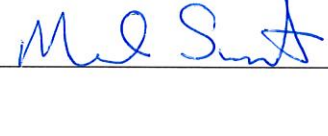
**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 8:25 pm

Colleen Fescenmeyer – Chair of the Board

Mel Smith - Board Clerk

  
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Date: 6/3/2015

Date: 6-3-15