



BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
May 2, 2012
MINUTES

(1) CALL TO ORDER

Chair Melissa Jordan called the meeting to order at 7:10 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Melissa Jordan, Trish Roath, Colleen Fescenmeyer
- District Counsel:
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Absent:

- Steve Knightley
- Anna Girk

Public: Public present

(4) APPROVAL OF AGENDA

Chair Melissa Jordan called for a motion to approve the agenda.

Motion by: Director Colleen Fescenmeyer to approve the agenda as presented

Second by: Director Trish Roath

Public Comments: none

Discussion: none

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

7:12 pm Director Ann Girk arrived

(5) PUBLIC COMMENTS

Chair Melissa Jordan opened public comments - Public comments received

(6) CORRESPONDENCE

- a) Notice of Intent to adopt a Neg Dec for Grafton Street Park

Information presented:

General Manager indicated receipt of notice of intent of this project.

Director Colleen Fescenmeyer stated there is a web page under the County web site with information on this project. General Manager went on to indicate the County received a grant to cover the cost of this project, LAFCO annexation pending.

Additional Discussion followed.

(7) APPROVAL OF MINUTES

April 18, 2012

Chair Melissa Jordan called for a motion to approve the minutes

Motion by: Director Trish Roath to approve the minutes as presented

Second by: Director Anna Girk

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(8) CLAIMS: FUND 466-0 REGULAR MONTHLY

Chair Melissa Jordan called for a motion to approve the claims.

Motion by: Director Anna Girk to approve the regular monthly claims as presented.

Second by: Director Colleen Fescenmeyer

Public Comments: none

Board Discussion: none

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Supplemental Claims:

Chair Melissa Jordan called for a motion to approve the supplemental claims.

Motion by: Director Anna Girk to approve the supplemental claims as presented.

Second by: Director Trish Roath

Public Comments: none

Board Discussion: none

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

9) REGULATIONS ON USE OF "RESTRICTED FUNDS" ACCOUNT 469-0

Information presented:

General Manager referenced the government code for allowable uses of these funds. Clarity on the use of this account brings to light expenditures in the past from the 466 account that could have come from this 469 account. We now have a better understanding on the allowable uses for this 469 account.

Discussion followed

Public Comments received

(10) QUARTERLY NEWSLETTER AS A POSTAGE PAID MAILER

Information presented

Discussion on putting this item in the Budget, outreach via cable, use this avenue to introduce new Board members with goals. Other comments, bring back mailer twice a year as action item. Use of a quarterly informational mailer. See if cost of production could be donated with the district paying the postage.

(11) MANAGER REPORT

When questioned whether discussion was allowed during The Managers Report, The General Manager stated his belief that discussion of the items presented is allowed with the Board and the Public. It is the General Managers opportunity to present information and participate in open discussion not just give a report.

Chair Melissa Jordan opened the subject for Public Comments.
Public Comments Received

- a) Discussion on rates charged for bank owned, vacant lots, fire fees etc. General Manager presented information on the rates. Water and Sewer have separate base rates. Commercial meter category have both base and consumption rate charges. Monthly base rate to MERCESA reinstated effective May 1st as they are utilizing our capacity.
- b) Discrimination Complaint - Confidential matter, redact and return. Strike out all personal information from document.

(12) FUTURE AGENDA ITEMS

- a) Committee Reports
- b) Development Update
- c) Rate Study
- d) MOU w/Madison
- e) Meeting Schedule
- f) CSA Roles
- g) Well 5 Update
- h) Budget Updates
- i) Job Description
- j) Solar Bee
- k) 15 acre solar field
- l) Cal Trans Hwy 16
- m) Well 4 Retro-fit
- n) Test Well Update
- o) Budget Appropriation Amendments
- p) Research Impact Fees
- q) Journal Entry Adjustments
- r) Park Planning Commission
- s) Community Outreach

(13) ADJOURNMENT

Chair Melissa Jordan entertained a motion to adjourn.

Motion by: Director Colleen Fescenmeyer to adjourn the meeting

Second by: Director Trish Roath

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 9:55 pm.

Melissa Jordan - Chair of the Board

Mel Smith - Board Clerk

Date _____

Date _____

