

BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT ESPARTO, CA

SPECIAL MEETING
SEPTEMBER 4, 2008

MINUTES

1. CALL TO ORDER The meeting was called to order at 7:03 p.m. by Chairman Laurel Kiemy

2. ROLL CALL

MEMBERS PRESENT Laurel Kiemy, Terrie Bueno, Mike Goodin, Joseph Moreland, and Barry Pomeroy

STAFF PRESENT Ron Loudon, Anna McNamara, Dave Dauwalder (USDA Engineer) and David Tyra (District Counsel – Personnel Attorney)

OTHERS PRESENT Jason Findley and Tracy McNamara

3. APPROVAL OF AGENDA

Director Joseph Moreland made a motion to approve the agenda as written and was seconded by Director Barry Pomeroy.

Director Mike Goodin made an alternate motion to drop item #9 from the agenda and have it placed on another agenda for the Board to designate who the Boards negotiators will be, and was seconded by Director Joseph Moreland.

Discussion ensued.

Director Mike Goodin made a amended motion to drop item #9, and at the next meeting have an item be agendized for the Board in open session to appoint negotiators on behalf of the Board to meet with employees regarding terms and condition of employment.

Discussion ensued.

Director Joseph Moreland withdrew his second.

Having no second, the motion failed.

Discussion ensued.

Chairman Laurel Kieny called to question the first motion.

Ayes: 4 Noes: 1 (Mike Goodin) Absent: 0

4. PUBLIC COMMENT
No comment.

5. APPROVAL OF MINUTES
Director Barry Pomeroy made a motion to approve the minutes as written and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 3 Noes: 0 Abstain: 2 (Joseph Moreland, and Mike Goodin) Absent: 0

6. REVIEW OF POLICY MANUEL UPDATE: PERSONNEL RULES AND REGULATIONS – SERIES 2000-2700
Discussion ensued.

It was the consensus of the Board to have a workshop in the near future to discuss the Personnel Rules and Regulations with the Staff, Board and Public.

Information only.

7. APPROVAL OF PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 5A, DISTRICT REIMBURSEMENT – SOFT COSTS
Discussion ensued.

Director Terrie Bueno made a motion to approve the USDA No. 5A, District Reimbursement – Soft Costs, and was seconded by Director Mike Goodin.

Discussion ensued.

Ayes: 5 Noes: 0 Absent: 0

8. APPROVAL OF ADDENDUM NO. 2 – Addendum to the U.S. Department of Agriculture, *Rural Development – Agreement for Engineering Services* between the Esparto Community Services District and Nolte Associates,

Inc. (as assigned from Dauwalder Engineering, Inc.) For the Community Domestic Wastewater System Improvements Project

Discussion ensued.

Chairman Laurel Kieny made a motion to approve Addendum No. 2 - Addendum to the U.S. Department of Agriculture, Rural Development – Agreement for Engineering Services between the Esparto Community Services District and Nolte Associates, Inc. (as assigned from Dauwalder Engineering, Inc.) For the Community Domestic Wastewater System Improvements Project, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 5 Noes: 0 Absent: 0

Note: Chairman Laurel Kieny called a ten minute recess at 8:08 p.m. to continue after recess into closes session at 8:18 p.m.

CLOSED SESSION

- 9. §54957.6 CONFERENCE WITH LABOR NEGOTIATOR
Unrepresented Employees
 - a) Administrative Assistant
 - b) Fiscal Services Assistant
 - c) Systems Operator II
 - d) Systems Operator III

Open Session reconvened at 9:06 p.m.

Note: Mike Goodin left toward end of closed session, approximately 9:00 p.m.

Report of Closed Session:

Board suspended closed session.

Ayes: 3 Noes: 1 Absent: 1 (Mike Goodin)

- 10. BOARD TO REVIEW – A RESOLUTION OF THE ESPARTO COMMUNITY SERVICES DISTRICT AMENDING DISTRICT POLICY 5010.10 SETTING THE DATE, TIME AND PLACE FOR REGULAR MEETINGS, OR POSSIBLE APPROVAL OF ALTERNATIVE ACOUSTIC PANELS FOR THE BOARD ROOM – APPROVING CLAIM FUND 466-0 IN THE AMOUNT OF \$2,904.00
Discussion ensued.

Director Terrie Bueno made a motion to approve the reading of the Resolution – A Resolution of the Esparto Community Services District Amending District Policy 5010.10 Setting the Date, Time and Place for Regular Meetings, and to bring the Resolution back to the October meeting for approval, along with the possible approval of the Acoustic Wall Claim, and was seconded by Director Barry Pomeroy.

Chairman Laurel Kieny read the Resolution to the Board and the Public.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

11. APPROVAL OF NEW CREDIT/DEBIT CARD PROCESSING COMPANY TO ALLOW DISTRICT CUSTOMERS TO HAVE GREATER OPTIONS FOR PAYMENTS

Discussion ensued.

Chairman Laurel Kieny made a motion to bring the item back to the October meeting with more clarification on the subject of fees through the District's legal counsel, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

12. APPROVAL OF PAYMENT TO THE COUNTY OF YOLO PLANNING AND PUBLIC WORKS DEPARTMENT FOR INSPECTION SERVICES DONE WITH THE USDA WATER PROJECT, WHICH WOULD BE REIMBURSABLE FROM USDA – APPROVING CLAIM – FUND 466-0, IN THE AMOUNT OF \$8,428.56

Discussion ensued.

Chairman Laurel Kieny made a motion to hold item 12: to have the General Manager submit it back to the County due to the claim not including all the back up documents; the bill of records to justify the claim, detailed payroll records, who ordered the work to be done and why, and any Ordinance that allowed the County to enforce the work to be done, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

13. BOARD TO REVIEW AND POSSIBLE APPROVE- RESOLUTION APPROVING ADOPTION OF CALIFORNIA PUBLIC EMPLOYEES' DEFERRED COMPENSATION PLAN – CALPERS 457 PLAN

Discussion ensued.

Director Terrie Bueno made a motion to approve the reading of the Resolution, and was seconded by Director Barry Pomeroy.

Chairman Laurel Kieny read the Resolution to the Board and Public.

Discussion ensued.

Chairman Laurel Kieny made a friendly amendment to the motion, to accept in principal, and to bring back the Resolution for approval at the October meeting, and was accepted by Director Barry Pomeroy, and Director Terrie Bueno.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

14. BOARD TO REVIEW THE DRAFT DOCUMENT FROM THE GENERAL MANAGER CONCERNING THE ESPARTO COMMUNITY SERVICES DISTRICTS' STRATEGIC PLAN – ALSO TO DECIDE IF THE DISTRICT IS IN NEED OF GUIDANCE DURING THE PROCESS AND TO SET A DATE FOR A WORKSHOP IN THE NEAR FUTURE
It was the consensus of the Board to bring back item #14 back at a later date.

15. MONTHLY ACCOUNTING OF PETTY CASH AND CASH DRAWER BY THE YOLO COUNTY AUDITORS OFFICE
Information only.

16. BOARD TO VOTE ON CANDIDATES FOR THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)
Discussion ensued.

Chairman Laurel Kieny made a motion to vote for Peter Kemper, and was seconded by Director Barry Pomeroy.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

17. BOARD TO REVIEW AND POSSIBLY APPROVE; REIMBURSEMENT OF COST FOR A 1 ½ INCH METER TO CUSTOMER
Discussion ensued.

Chairman Laurel Kieny made a motion to approve paying customer, Howard Weaver, for 1 ½ inch meter, in the amount of \$373.92, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 3 Noes: 1 (Joseph Moreland) Absent: 1 (Mike Goodin)

18. FUTURE AGENDA ITEMS

- a) MOU
- b) Security Quotes
- c) Credit/Debit Card Machine
- d) Resolutions
- e) Appointment of Negotiator

19. DISTRICT INFORMATION AND CORRESPONDENCE

20. ADJOURNMENT

Chairman Laurel Kieny made a motion to adjourn the meeting at 10:03 p.m. and was seconded by Director Joseph Moreland.

No discussion.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

Laurel Kieny-Chairman of the Board



Anna McNamara-Clerk to the Board

