



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

SPECIAL MEETING AGENDA

**June 1, 2011
BOARD MINUTES**

(1) CALL TO ORDER

Chair Melissa Jordan called the meeting to order at 7:05 pm

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Directors:

- Present: Directors Terrie Bueno, Colleen Fescenmeyer, Melissa Jordan, Joseph Moreland, Laurel Kieny

Public: Public present

(4) APPROVAL OF AGENDA

Chair Melissa Jordan called for a motion to approve the agenda.

Motion by: Director Joseph Moreland to approve the agenda,

Second by: Director Colleen Fescenmeyer

Public Comments: None

Discussion: None

Vote: Ayes, 5 No, 0 Abstain, 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Chair Melissa Jordan opened and received public comments

CONSENT CALENDAR

- (6.)**
- a. Claims:** Fund 466-0 - Regular Monthly
 - b. Update Yolo County Authorization**
 - c. Update letter to the Bank of the West**
Revisions to the signature card

Motion By: Director Colleen Fescenmeyer to approve the Consent Calendar with the removal of Account No. 2423, **Second by:** Chair Melissa Jordan

Discussion followed

Public Comments: None

Vote: Ayes, 5 No, 0 Abstain, 0 Motion: Passed

Chair Melissa Jordan announced the Board will now go into closed session.

CLOSED SESSION

(7) §54956.9 Conference with Legal Counsel
Anticipated Litigation

Reopen regular meeting session: 7:59 pm

Chair Melissa Jordan indicated Director Laurel Kieny has excused himself for the remainder of the evening

Report of Closed Session:

Chair Melissa Jordan indicated no action was taken.

(8) MANAGER REPORT

Chair Melissa Jordan called for the Managers Report

Information, report presented

Discussion followed

Public Comments received

Agenda item, next meeting: Directions for hiring new General Manager

(9) FINANCIAL TRANSACTION REPORT

Special District Financial Transaction Report will no longer be prepared by County at no cost to ECSD

- a. Pay County to prepare report at \$324.00
- b. Contract with an accountant to prepare report
- c. Have District staff prepare report

Action item

Discussion followed

Motion by: Director Terrie Bueno to authorize \$324.00 to be added to next years budget for this item and direct General Manager to acknowledge payment to County,

Second by: Chair Melissa Jordan.

Discussion followed

Friendly Amendment by: Director Fescenmeyer to authorize payment of \$324.00 for this fiscal year and explore other options during the next fiscal year.

Vote: Ayes, 3 No, 1 (Director Moreland) Abstain, 0 Motion: Passed

(10) ECSD BOARD MEETING DATES AND TIMES

- a. Approval of Resolution No. 11-08 - A resolution of the Esparto Community Services District amending District Policy 5010.10 and District Ordinance No. 1 setting the date, time and place for Regular Board Meetings

Resolution presented

Discussion followed

Chair Melissa Jordan restated the motion from the May 18th meeting to set the date, time and meeting place of the ECSD Board in the District Ordinance No. 1 and Policy 5010.10 and called for the vote.

Vote: **Ayes, 4** **No, 0** **Abstain, 0** **Motion: Passed**

- b. Signing of Resolution 11-08

- c. Signing of Ordinance No. 1

Resolution and Ordinance amendments will be signed at meeting end.

(11) USDA LOAN DEBT SERVICE RESERVE ACCOUNT

- a. Discussion re USDA Loan Conditions requiring a 10-year debt service reserve account.

Information presented

Discussion followed

- b. Resolution No. 11-09 - Establish Water Loan Debt Service Reserve Account and transfer \$17,466.00 from General Fund to Water Loan Reserve Account

- c. Resolution No. 11-10 - Establish Sewer Loan Debt Service Reserve Account and transfer \$8,127.00 from General Fund to Sewer Loan Reserve Account

Resolutions 11-09 and 11-10 read into record

Agenda item, next meeting.

(13) DRAFT BUDGET

Information presented

Discussion followed

Public Comments received

(14) WELL UPDATE

Information presented

Discussion followed

Public Comments received

Board Consensus - Ad Hoc Committee formed - Investigate additional water resources - Committee Directors Melissa Jordan and Director Joseph Moreland

(15) HWY 16 ROAD WIDENING (CAL TRANS) PROJECT UPDATE

Information presented

Discussion followed

Public Comments received

(16) YOLO COUNTY GRAND JURY REPORT

Information presented
Discussion followed
Public Comments received

Chair Melissa Jordan entertained a motion to extend the meeting
Motion by: Chair Melissa Jordan to extend the meeting to 10:30 pm,
Seconded by: Director Colleen Fescenmeyer
Discussion: none
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

Grand Jury Report:
Discussion continued

Motion by: Director Colleen Fescenmeyer to hold a Special Meeting Workshop to address the Grand Jury Report on Sunday, June 12, 12 noon to 4:00 pm.
Second by: Director Terrie Bueno
Public Comments received
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

(17) ELECTION

Information presented
Discussion followed

10:24 pm Director Colleen Fescenmeyer left the meeting while in session
10:27 pm Director Colleen Fescemeyer returned
Chair Melissa Jordan indicated meeting will continue
Discussion continued

(25) FUTURE AGENDA ITEMS

- District Budget
- FOG Control Ordinance
- Preparations for a desk and field audit
- Fremont Street Siphon
- GM Job Description
- Resolution re Plaque
- Errors & Omissions
- Election

10:32 pm - Request to extend the meeting for 15 minutes or less
Motion By: Director Colleen Fescenmeyer to extend the meeting for 15 minutes or less,
Second by: Chair Melissa Jordan
Vote: Yes, 3 No, 0 Abstain, 1 (Director Moreland) Motion: Passed

(18) BOARD TRAINING

- a. Compliance Training Group - AB 1825: Sexual Harassment
- b. Special District Institute - Administration (1 of 3 part Certification)

Discussion followed

Public Comments Received

ADJOURNMENT

Chair Jordan called for a motion to adjourn.

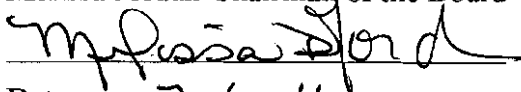
Motion to Adjourn by: Director Terrie Bueno,

Second by: Director Colleen Fescenmeyer

Vote: Yes, 4 No, 0 Abstain, 0 **Motion:** Passed

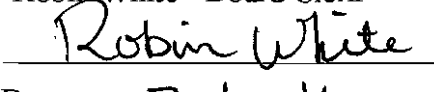
Meeting Adjourned: 10:34 pm

Melissa Jordan-Chairman of the Board



Date 7-6-11

Robin White - Board Clerk



Date 7.6.11