



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

**WORKSHOP/SPECIAL MEETING  
JANUARY 18, 2011  
MINUTES**

1. **CALL TO ORDER** The meeting was called to order by Chairperson Melissa Jordan at 7:04 p.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
All Board, Staff, and Public recited the Pledge of Allegiance to the Flag.
3. **ROLL CALL**

**MEMBERS PRESENT** Melissa Jordan, Terrie Bueno, Laurel Kieny, and Colleen Fescenmeyer

**MEMBERS LATE** Joseph Moreland (arrived at 7:40 p.m.)

**STAFF PRESENT** Anna McNamara – Administrative Assistant / Clerk to the Board and Steve Kaiser – District Counsel

4. **APPROVAL OF AGENDA**  
Director Colleen Fescenmeyer made a motion to approve the agenda as is, and was seconded by Director Laurel Kieny.

Discussion ensued.

Ayes: 4      Noes: 0      Absent: 1

5. **PUBLIC COMMENT**  
Public comment was made.
6. **WORKSHOP – INTERIM GENERAL MANAGER ECSD**  
Options to include but not limited to:

- In house staff
- Volunteer GM (suggested as an option by CSDA Staff)
- Hire an interim general manager.

Discussion ensued.

Dan De Moss, from the California Rural Water Association, spoke to the Board.

Discussion ensued.

Mel Smith, owner/operator of Dunnigan Water Works, spoke to the Board.

Discussion ensued.

**Note: Director Joseph Moreland arrived at the meeting at 7:40 p.m.**

Discussion ensued.

Matt Wheeler, District Engineer, spoke to the Board.

Discussion ensued.

Director Laurel Kieny called a Point of Order stating the public is off subject.

Chairperson Melissa Jordan allowed the questions.

Discussion ensued.

Leo Refsland, General Manager of Madison CSD, spoke to the Board.

Discussion ensued.

## **7. WORKSHOP – DISCUSSION OF HIRING OF PERMANENT GENERAL MANAGER**

Options to include but not limited to:

- Paper screening committee (include community member(s)?)
- Have we reached our targeted applicant pool?
- Interview for hiring of new general manager.
- Targeted date for hiring of new general manager.

Discussion only.

**Chairperson Melissa Jordan called a recess from 9:10-9:23 p.m.**

**Chairman Melissa Jordan opened the Regular Meeting at 9:23 p.m.**

**8. CONSIDERATION AND POSSIBLE ACTION ON INTERIM GENERAL MANAGER  
Discussion ensued.**

**Director Laurel Kieny made a motion to hire the California Rural Water Association as the Interim General Manager at the rate specified in their proposal, and was seconded by Director Terrie Bueno.**

**Discussion ensued.**

**Chairperson Melissa Jordan reiterated the motion.**

**Ayes: 2      Noes: 3 (Colleen Fescenmeyer, Melissa Jordan and Joseph Moreland) Absent: 0**

**Director Terrie Bueno made a motion to appoint Matt Wheeler as the Interim General Manager, and was seconded by Director Joseph Moreland.**

**Discussion ensued.**

**Director Terrie Bueno called to question.**

**Chairperson Melissa Jordan requested to comment on the motion.**

**Director Terrie Bueno rescinded her call to question.**

**Discussion ensued.**

**Ayes: 4      Noes: 1 (Melissa Jordan) Absent: 0**

**9. CONSIDERATION AND POSSIBLE ACTION ON GENERAL MANAGER  
APPLICATION PROCESS**

**Director Laurel Kieny made a motion to table the Consideration and Possible Action of General Manager Application Process, and was seconded by Director Terrie Bueno.**

**Discussion ensued.**

**Ayes: 2    Noes: 3 (Colleen Fescenmeyer, Melissa Jordan and Joseph Moreland) Absent: 0**

**Motion failed.**

**Director Colleen Fescenmeyer made a motion to continue the meeting for 30 minutes or until done.**

**Motion failed due to lack of a second.**

**Director Colleen Fescenmeyer amended her motion to continue until 10:15 p.m., and was seconded by Director Terrie Bueno.**

**Discussion ensued.**

**Ayes: 4    Noes: 1 (Laurel Kieny)**

**Director Joseph Moreland made a motion to table item 9, to bring it back to the next regular meeting, and was seconded by Director Terrie Bueno.**

**Director Terrie Bueno called to question.**

**Ayes: 4    Noes: 1 (Colleen Fescenmeyer) Absent: 0**

**10. REPORT REGARDING COMMUNICATIONS WITH CALTRANS HIGHWAY 16 WIDENING PROJECT – INTERIM APPOINTMENT OF DISTRICT REPRESENTATIVE FOR COMMUNICATIONS WITH CALTRANS AND YOLO COUNTY REGARDING THE PROJECT**

**Chairperson Melissa Jordan gave the rest of the Board some background on the HWY 16 Project.**

**Discussion ensued.**

**Director Laurel Kieny made a motion the Board denies access of Caltrans for any surveying, until representative of their management....**

**Director Colleen Fescenmeyer called a Point of Order regarding the item is asking for interim appointment of district representative for communications with Caltrans.**

**Chairperson Melissa Jordan noted she would have to favor with Director Colleen Fescenmeyer, that the Board could only entertain a motion to who the Board would appoint to interact with Caltrans.**

Discussion ensued.

Director Joseph Moreland made a motion to extend the meeting another 10 minutes, and was seconded by Director Colleen Fescenmeyer.

No Discussion.

Ayes: 3 Noes: 2 (Terrie Bueno and Laurel Kieny)

Director Colleen Fescenmeyer made a motion the Board appoint the Interim General Manager Matt Wheeler as the district representative for communications with Caltrans and Yolo County regarding the project, and was seconded by Director Joseph Moreland.

Discussion ensued.

Ayes: 5 Noes: 0 Absent: 0

11. FUTURE AGENDA ITEMS

- a) Rates
- b) Well
- c) Customer concerns

12. ADJOURNMENT

Director Terrie Bueno made a motion to adjourn the meeting at 10:20 p.m., and was seconded by Director Colleen Fescenmeyer.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

Melissa Jordan-Chairperson of the Board

  
\_\_\_\_\_

Date 2-9-11

Anna McNamara-Clerk to the Board

  
\_\_\_\_\_

Date 2-9-11