



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

**REGULAR MEETING
AUGUST 11, 2010
MINUTES**

- 1. CALL TO ORDER** Chairman Laurel Kieny called the meeting to order at 7:03 p.m.
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
All Board and attendees recited the Pledge of Allegiance to the Flag
- 3. ROLL CALL**

MEMBERS PRESENT Laurel Kieny, Melissa Jordan, Terrie Bueno, Joseph Moreland

MEMBERS ABSENT Barry Pomeroy

STAFF PRESENT Ron Loudon – General Manager, Anna McNamara – Administrative Assistant/Clerk to the Board, Steve Kaiser – District Counsel, and Matt Wheeler – District Engineer

PUBLIC PRESENT Public present

- 4. APPROVAL OF AGENDA**
Chairman Laurel Kieny made a motion to approve the agenda as written and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

5. PUBLIC COMMENT
No public comment.

CONSENT CALENDAR

6. a) APPROVAL OF MINUTES
July 14, 2010 – Regular Meeting
- b) APPROVAL OF CLAIMS
Fund 466-0 – Regular Monthly

Director Melissa Jordan requested the Consent Calendar be broken down to be addressed separately, and was accepted by the Board.

Discussion ensued.

Director Terrie Bueno made a motion to approve the July 14, 2010 – Regular Meeting Minutes, and was seconded by Director Joseph Moreland.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

Director Terrie Bueno made a motion to approve the Claims for Fund 466-0 – Regular Monthly, in the amount of \$33,147.36, and was seconded by Joseph Moreland.

No discussion.

Ayes: 3 Noes: 0 Abstain: 1 (Melissa Jordan) Absent: 1

7. CONSIDERATION OF DRAFT REVISIONS TO THE POLICIES
Discussion only.

Note: Director Barry Pomeroy entered the meeting during item number 7, at 7:30 p.m.

It was the consensus of the Board to have staff do majority of the work, have the Attorney review the work then bring the drafts back to the Board.

8. LAND SWAP UPDATE

The District's Attorney gave the Board an overview.

Discussion only.

Note: Steve Kaiser – District Counsel excused himself from the meeting at 7:45 p.m..

9. STRATEGIC PLAN

Matt Wheeler – District Engineer, gave an overview.

Discussion ensued.

It was the consensus of the Board to agree with the draft Mission Statement, and the Core Values.

10. APPROVAL OF SSMP (SEWER SYSTEM MANAGEMENT PLAN) DEVELOPMENT PLAN LETTER FOR THE REGIONAL WATER QUALITY CONTROL BOARD

Matt Wheeler – District Engineer, gave an overview.

Discussion ensued.

Director Barry Pomeroy made a motion to accept the letter and time schedule for completion of the SSMP and was seconded by Chairman Laurel Kieny.

Discussion ensued.

Ayes: 5 Noes: 0 Absent: 0

11. BOARD TO AUTHORIZE A BANK OF THE WEST CREDIT CARD FOR BOARD MEMEBERS ONLY – FOR TRAINING PURPOSES IN THE AMOUNT OF \$2,000.00

Discussion ensued.

Chairman Laurel Kieny made a motion to approve each Board member to have a Bank of the West credit card in the amount of \$2,000.00 for the purpose of training, and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 4 Noes: 0 Abstain: 1 (Joseph Moreland) Absent: 0

12. APPROVE YOLO COUNTY AUTHORIZATION FORM FOR FISCAL YEAR YEAR 2010-2011

Discussion ensued.

Chairman Laurel Kieny made a motion to approve the Yolo County Authorization Form for Fiscal Year 2010 - 2011 for the County Signature Form for the Auditor Controllers Office to include Ron Loudon and Anna McNamara, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 5 Noes: 0 Absent: 0

13. CONSIDERATION OF CHANGING THE DATE FOR THE RIBBON CUTTING CEREMONY FOR THE FINALIZATION OF THE USDA WATER AND WASTEWATER PROJECTS

Discussion ensued.

It was the consensus of the Board to stay with the September 18, 2010 for the Ribbon Cutting Ceremony for the finalization of the USDA Water and Wastewater projects.

14. MANAGER'S REPORT

The Manager reported on:

- a. Up-date on the Web-site progress.**
- b. Discussion with Matt Wheeler regarding SSMP.**
- c. Office Staff and the General Manager had outreach meetings with Country Villa Mobile Home customers, along with preparing a usage sheet for each lot, so the customers could see the amount of water they have been using prior to the meters going into their name.**
- d. Flat rates to metered rates usually dropping by 25 %.**
- e. CCR was mailed out to the customers.**
- f. Summer staff worked on a power point presentation for the Ribbon Cutting Ceremony.**
- g. Steve Kaiser – the District's Attorney - sent another revised contract to Matt Wheeler for his review.**
- h. Spent the last week going through old claim packets researching the money spent on David Tyra of KMTG for the Draft 2000 Policy Series revisions.**

- 15. **FUTURE AGENDA ITEMS**
 - a. **Policies**
 - b. **Strategic Plan**
 - c. **SDRMA – opening on Board**
 - d. **Ribbon Cutting – roles of Staff and Board**

- 16. **DISTRICT INFORMATION AND CORRESPONDENCE**
 - a. **Rebuttals to the 2009/2010 Grand Jury Report**
 - b. **SDRMA – Board seat opening**

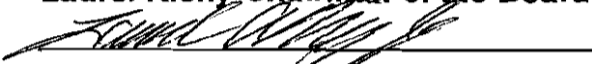
17. **ADJOURNMENT**

Director Barry Pomeroy made a motion to adjourn meeting at 9:30 p.m., and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

Laurel Kieny-Chairman of the Board



Date 10-13-10

Anna McNamara-Clerk to the Board



Date 10-13-10