

**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

**REGULAR MEETING
JULY 14, 2010
MINUTES**

1. **CALL TO ORDER** Chairman Laurel Kiemy called the meeting to order at meeting at 7:10 p.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
All Board and attendees recited the Pledge of Allegiance to the Flag
3. **ROLL CALL**

MEMBERS PRESENT Laurel Kiemy, Barry Pomeroy, Melissa Jordan, and Terri Bueno

MEMBERS ABSENT Joseph Moreland

STAFF PRESENT Ron Loudon General Manager/Superintendent, Anna McNamara – Administrative Assistant/Clerk to the Board, Steve Kaiser – District Counsel, and Matt Wheeler – District Engineer

4. **APPROVAL OF AGENDA**
Director Melissa Jordan made a motion to approve the agenda as is and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

5. **PUBLIC COMMENT**
No comment by the public.

CONSENT CALENDAR

6. a) **APPROVAL OF MINUTES**
June 7, 2010 – Regular Meeting

Page 1 of 6

May 12, 2010 – Regular Meeting

**b) APPROVAL OF CLAIMS
Fund 466-0 – Regular Monthly**

Director Melissa Jordan requested to pull the June 7, 2010 minutes and the claims list for a quick question.

Discussion ensued.

**APPROVAL OF MINUTES FOR JUNE 7, 2010 – REGULAR MEETING
Discussion ensued.**

Director Melissa Jordan made a motion to approve the June 7, 2010 minutes with the corrections, and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

APPROVAL OF MINUTES FOR MAY 12, 2010 – REGULAR MEETING

Director Melissa Jordan made a motion to approve the minutes as submitted of 5-12, 2010, and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

APPROVAL OF CLAIMS FUND 466-0 REGULAR MONTHLY

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

Director Barry Pomeroy made a motion to approve the Claims Fund 466-0, with the noted changes and was seconded by Director Terri Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

7. CONSIDERATION OF DRAFT REVISIONS TO THE POLICY AND PROCEDURES MANUAL

Discussion only.

8. REPORT OF STATUS OF PARCEL SWAP

District Counsel gave an introduction to the procedures the Board could follow during this procedure, and reviewed draft polices.

Discussion only.

9. REPORT ON STRATEGIC PLAN

Director Terri Bueno, Director Barry Pomeroy and Matt Wheeler – District Engineer gave a report on the Strategic Plan.

Discussion only.

10. APPROVAL OF STURGES & PEHLING (NOW PEHLING & PEHLING) TO PERFORM THE DISTRICT AUDIT FOR FISCAL YEAR 2009-2010

The General Manager gave a recommendation.

Discussion ensued.

Chairman Laurel Kieny made a motion to approve Pehling & Pehling to perform the district Audit for the Fiscal Year 2009-2010, and was seconded by Director Terri Bueno.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

11. BOARD TO DECIDE THE SITE FOR RIBBON CUTTING CEREMONY FOR THE CELEBRATION OF THE FINALIZATION OF THE USDA WATER AND WASTEWATER PROJECTS

The General Manager gave his recommendation.

Discussion ensued.

Chairman Laurel Kieny made a motion to have the Ribbon Cutting Ceremony at the District office at 26490 Woodland Avenue, Esparto CA 95627, and was seconded by Director Melissa Jordan.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

12. **POSSIBLE APPROVAL OF BOARD OF DIRECTORS TO ATTEND A FINANCE SEMINAR & WORKSHOP HELD BY THE SPECIAL DISTRICTS INSTITUTE IN SEPTEMBER: LOCATION; SAN FRANCISCO**
Discussion ensued.

Director Barry Pomeroy made a motion to authorize any Board member to attend the Special District Institute seminar for Finance and that the district pay for all expenses, and was seconded by Director Terri Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

Note: Director Melissa Jordan made a motion to continue the meeting until 10:30 p.m., and was seconded by Director Terri Bueno.

No Discussion.

Ayes: 4 Noes: 1 (Barry Pomeroy) Absent: 1

13. **REVIEW AND POSSIBLE APPROVAL OF REDUCED INVOICE FROM THE YOLO COUNTY ELECTIONS DEPARTMENT**
The General Manager gave an overview.

Discussion ensued.

Director Melissa Jordan made a motion to approve to pay \$9,248.89 to Yolo County Election for the Election held on November 2009, as noted in letter dated June 24, 2010, and was seconded by Director Terri Bueno.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

14. **CSDA 2010 BOARD ELECTIONS**
Director Terri Bueno made a motion to vote for the Laurel Kieny for the CSDA 2010 Board of Directors, and was seconded by Chairman Laurel Kieny.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

15. PROPOSED CSDA BYLAW AMENDMENTS

Chairman Laurel Kieny made a motion to vote yes on the proposed By-Law Amendments for the CSDA, and was seconded by Director Terrie.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

16. MANAGER'S REPORT

- a) Received Grand Jury findings.**
- b) Quotes for Web-site.**
- c) Directional meeting with Wes Ervin.**
- d) Meetings with Strategic Plan Committee.**
- e) Discussion of Web-site.**
- f) CPS – credit card services.**
- g) LAFCO – District representation.**
- h) GASB report complete.**
- i) Not going to use Yolo County Collections; looking for company that offers more investigation and reporting to Credit Bureau.**
- j) First meeting with Country Villa Mobile Home Park (CVMHP) regarding the transfer of bills from CVMHP to their customers.**
- k) Meeting with Wes Ervin regarding Grant Funding for new monitoring wells.**

17. FUTURE AGENDA ITEMS

- a) 30 minutes on agenda for Strategic Plan.**
- b) 30 minutes to 1 Hour on agenda for Policies.**
- c) Ribbon Cutting Ceremony.**

18. DISTRICT INFORMATION AND CORRESPONDENCE

- a) Yolo County District Ledgers to be dispersed when the District receives them from the County.**
- b) 2011 CSDA Committee Participation letter and form.**


19. ADJOURNMENT

Director Barry Pomeroy made a motion to adjourn the meeting at 10:30 p.m. and was seconded by Director Terrie Bueno.

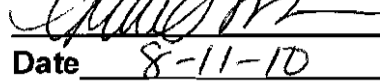
No discussion.

Ayes: 4 Noes: 0 Absent: 1

Laurel Kienny-Chairman of the Board


Date 8-11-10

Anna McNamara-Clerk to the Board


Date 8-11-10