



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

**REGULAR MEETING AGENDA
June 15, 2011
BOARD MINUTES**

(1) CALL TO ORDER

Chair Melissa Jordan called the meeting to order at 7:07 pm

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Directors:

- Present: Terrie Bueno, Colleen Fescenmeyer, Melissa Jordan, Joseph Moreland
- Absent: Laurel Kieny

Public: Public present

(4) APPROVAL OF AGENDA

Chair Melissa Jordan called for a motion to approve the agenda.

Motion by: Director Terrie Bueno to approve the agenda with the following corrections, remove Item 8, Approval of Minutes, remove Item 7b Strategic Plan and move Item 15 up in the agenda to between Item 9 Managers Report and Item 10 Budget.

Second by: Chair Melissa Jordan

Public Comments: None

Discussion followed

Vote: Ayes, 4 No, 0 Abstain, 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Chair Melissa Jordan opened and received public comments

Chair Melissa Jordan announced the Board will now go into closed session at 7:17 pm.

CLOSED SESSION

- (6) §54956.9 Conference with Legal Counsel
Anticipated Litigation

Reopen regular meeting session: 8:47 pm

Report of Closed Session:

Chair Melissa Jordan indicated direction was given to the General Manager.

CONSENT CALENDAR

- (7) a. **Claims:** Fund 466-0 - Regular Monthly

Motion By: Director Terrie Bueno to approve the claims with the following corrections, account numbers 2330 and 2548 reversed, GM Matt Wheeler account 2424 coding error and removal of attorney's bill for further review.

Second by: Director Fescenmeyer

Public Comments received

Discussion followed

Vote: Ayes, 4 No, 0 Abstain, 0 **Motion:** Passed

- b. **Strategic Plan** - removed from agenda

- (8) **APPROVAL OF MINUTES**

- May 11, 2011 - Regular Meeting - removed from agenda
- May 18, 2011 - Special Meeting - removed from agenda

- (9) **MANAGERS REPORT**

Information presented

Public Comments received

Discussion followed

- (15) **RENEWAL OF DISTRICT LIABILITY INSURANCE THROUGH SDRMA**

Motion by: Director Terrie Bueno to approve the renewal of the District Liability Insurance of 5 million. **Second by:** No second
Discussion followed

Motion by: Chair Melissa Jordan to approve the existing District Liability Insurance as it stands. **Second by:** Director Terrie Bueno
Public Comments received
Discussion followed

Friendly Amendment by: Director Joseph Moreland to increase the District Liability Insurance to 10 million. **Second by:** Director Terrie Bueno
Discussion followed
Public Comments received
Additional discussion
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

Intermittent Claim Approval

Motion by: Director Terrie Bueno to approve the July 15, 2011 intermittent claim account 862202 in the amount of \$19,413.27. **Second by:** Director Joseph Moreland
Public comments received
Discussion: none
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

(10) BUDGET

Discussion followed

Motion by: Director Terrie Bueno to set a special meeting date to review the budget
Second by: No second

Break: Director Moreland requested a short break at 9:39 pm
Meeting resumed: 9:44 pm

Motion by: Director Terrie Bueno to set a special meeting for the budget on Thursday, June 23, 2011 at 7:00 pm. **Second by:** Chair Melissa Jordan
Public Comments: none
Discussion followed
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

Chair Melissa Jordan entertained a motion to extend the meeting for 30 minutes
Motion by: Director Terrie Bueno to extend the meeting for an additional 30 minutes.
Second by: Director Colleen Fescenmeyer
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

(11) HWY 16 (CALTRANS) UPDATE

Discussion - information provided by Engineer Matt Wheeler
Public Comments received
Discussion followed

Motion by: Director Terrie Bueno to approve the draft letter with the following changes: ECSD letterhead to be used, add a paragraph under existing ECSD mentioning the ground water well usage and monitoring wells, change the word "need" to "desire" in the appropriate sentence, letter to be signed by the General Manager. **Second by:** Chair Melissa Jordan
Vote: Yes, 4 No, 0 Abstain, 0 Motion: Passed

(12) DISTRICT ELECTION NOVEMBER 8, 2011

- a) Notice of Election
- b) Resolution 2011-11-Esparto Community Services District Resolution Calling a Uniform District Election, Law Election
- c) Letter to Yolo County Board of Supervisors, Re: District Election

Discussion followed
 Public Comments received
 Additional Discussion followed
 Item 12 deferred to meeting of June 23, 2011

(13) BOARD TRAINING

Information presented
 Discussion followed

(14) GENERAL MANAGER JOB DESCRIPTION

Deferred to next meeting

(16) DISTRICT INFORMATION AND CORRESPONDENCE

Deferred to next meeting

(17) FUTURE AGENDA ITEMS

- April/May Minutes
- Palm Scanner
- Audio Tape Retention
- Fremont Bridge Siphon
- Cal Trans
- Board Training
- Strategic Plan
- Election Resolution

(18) ADJOURNMENT

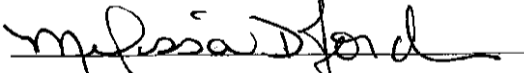
Motion By: Director Terrie Bueno to adjourn the meeting.

Second by: Chair Melissa Jordan


Vote: Yes, 4 No, 0 Abstain, 0 **Motion:** Passed

Meeting adjourned: 10:31 pm

Melissa Jordan - Chairman of the Board


 Date 7-6-11

Robin White - Board Clerk


 Date 7-4-11