



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

**REGULAR MEETING
DECEMBER 8, 2010
MINUTES**

1. **CALL TO ORDER** The meeting was called to order by Chairman Laurel Kieny at 7:03 p.m.

2. **ROLL CALL**

MEMBERS PRESENT Laurel Kieny, Colleen Fescenmeyer, Joseph Moreland, Terrie Bueno, and Melissa Jordan

STAFF PRESENT Ron Loudon – General Manager, Anna McNamara – Administrative Assistant / Clerk to the Board, Steve Kaiser – District Counsel, and Matt Wheeler – District Engineer

PUBLIC
Public present

3. **APPROVAL OF AGENDA**

Director Terrie Bueno made a motion to approve the agenda as written, and was seconded by Director Joseph Moreland.

Discussion ensued.

Director Melissa Jordan stated that item 7 is under investigation by the Yolo County District Attorney's office.

Director Melissa Jordan made a motion to amend the agenda to drop item number 7 and was seconded by Director Colleen Fescenmeyer.

Discussion ensued.

Ayes: 2 Noes: 3 (Laurel Kieny, Joseph Moreland, and Terrie Bueno)
Absent: 0

Motion failed due to lack of vote.

Original motion:

Ayes: 3 Noes: 2 (Melissa Jordan and Colleen Fescenmeyer) Absent: 0

- 4. PUBLIC COMMENT
No public comment.

CONSENT CALENDAR

- 5. a) APPROVAL OF MINUTES
November 10, 2010 – Regular Meeting
November 17, 2010 – Special Meeting
- b) APPROVAL OF CLAIMS
Fund 466-0 – Regular Monthly

Director Terrie Bueno made a motion to approve the Consent Calendar as is.

Director Joseph Moreland requested the Claims be moved onto the regular agenda.

It was the consensus of the Board to move the claims to the regular agenda.

Director Joseph Moreland made a motion to approve the minutes of November 10, 2010, and November 17, 2010, and was seconded by Director Melissa Jordan.

Discussion ensued.

Ayes: 4 Noes: 0 Abstain: 1 (Colleen Fescenmeyer) Absent: 0

Discussion ensued.

Director Joseph Moreland made a motion to approve the Claims Fund 466-0 – Regular Meeting in the amount of \$45,604.87, and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

- 7. APPROVAL OF PAYOUT TO RON LOUDON – GENERAL MANAGER – UPON RETIREMENT, OF UNUSED SICK AND VACATION TIME UP TO THE ALLOWABLE AMOUNT**

Discussion ensued.

Chairman Laurel Kieny made a motion to approve the payment of the General Manager's accumulated vacation and sick leave (559.75 hours), up to the allowable amount, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 3 Noes: 2 (Melissa Jordan and Colleen Fescenmeyer) Absent: 0

- 8. STRATEGIC PLAN – 30 minutes allotted**

Discussion only.

Director Colleen Fescenmeyer was added to the Strategic Plan Committee.

- 9. JOB DESCRIPTION FOR GENERAL MANAGER**

- 1) Majority report of the Committee for the Job Description for the General Managers position: report given by Steve Kaiser – District Counsel.**

Discussion ensued.

- 2) Acceptance of the revised Job Description for the General Manager.**

Chairman Laurel Kieny made a motion to approve the job description, and was seconded by Director Terrie Bueno.

Discussion ensued.

Chairman Laurel Kiemy amended his motion to approve the Job Description with the change made to the amount of years experience from 4 to 7, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 5 Noes: 0 Absent: 0

- 10. APPROVAL OF RESOLUTION 2010-3 – RESOLUTION FIXING THE EMPLOYER’S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT**

Discussion ensued.

Chairman Laurel Kiemy fully read Resolution 2010-3.

Discussion ensued.

Chairman Laurel Kiemy made a motion to approve Resolution 2010-3, and was seconded by Director Joseph Moreland.

Discussion ensued.

**Ayes: 3 Noes: 1 (Melissa Jordan) Abstain: 1 (Colleen Fescenmeyer)
Absent: 0**

It was the consensus of the Board to take a 10 minute recess, from 8:12 – 8:22 p.m.

- 11. APPROVAL OF RESOLUTION 2010-2 – RESOLUTION FIXING THE EMPLOYER’S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT**

Discussion ensued.

Chairman Laurel Kiemy fully read the Resolution 2010-2.

Discussion ensued.

Chairman Laurel Kiemy made a motion to approve Resolution 2010-2 as written and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 3 Noes: 2 (Melissa Jordan and Colleen Fescenmeyer) Absent: 0

- 12. PROPOSAL BY BRUCE KAMILOS OF NIGHTS LANDING TO TEMPORARILY CONTRACT WITH DISTRICT TO FILL GENERAL MANAGER'S POSITION**
Bruce Kamilos, gave a presentation of his abilities.

Questions and answers were addressed.

Matt Wheeler – District Engineer, was given a chance to also give a short presentation.

Questions and answers were addressed.

Information only.

The Closed Session convened at 9:32 p.m.

CLOSED SESSION

- 13. PUBLIC EMPLOYEE PERFORMANCE §54957**

The Open Session reconvened at 10:02 p.m.

Report of Closed: Direction was given to District Counsel regarding a personnel matter.

Director Colleen Fescenmeyer made a motion to proceed until 10:15 p.m.

Motion failed for lack of a second.

- 14. ATTENDANCE OF SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE GOVERNANCE SEMINAR**

This item was not addressed due to time constraints.

- 15. ANNUAL ORGANIZATIONAL MEETING – SELECTION OF PRESIDENT AND VICE – PRESIDENT FOR THE ESPARTO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

This item was not addressed due to time constraints.

- 19. ADJOURNMENT**

Director Terrie Bueno made a motion to adjourn the meeting at 10:04 p.m.
and was seconded by Director Melissa Jordan.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

Laurel Kieny-Chairman of the Board



Date 1-12-11

Anna McNamara-Clerk to the Board



Date 1-12-11