

**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

**REGULAR MEETING  
OCTOBER 13, 2010  
MINUTES**

1. **CALL TO ORDER** The meeting was called to order at 7:06 p.m. by Chairman Laurel Kieny
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
The Board, Staff, and Public recited the Pledge of Allegiance to the Flag
3. **ROLL CALL**

**MEMBERS PRESENT** Laurel Kieny, Joseph Moreland, Terrie Bueno, and Melissa Jordan

**MEMBERS ABSENT** Barry Pomeroy

**STAFF PRESENT** Ron Loudon – General Manager, Anna McNamara – Administrative Assistant/Clerk to the Board, Steve Kaiser – District Counsel, and Matt Wheeler – District Engineer

**PUBLIC PRESENT** Public present

4. **APPROVAL OF AGENDA**  
Director Joseph Moreland made a motion to approve the agenda as written and was seconded by Director Terrie Bueno.

**Discussion ensued.**

**Ayes: 4    Noes: 0    Absent: 1**

**No discussion.**

**Ayes: 4      Noes: 0      Absent: 1**

- 10. MOTION ON SEALED BIDS FOR VACUUM TRAILER**  
**Discussion ensued.**

**Chairman Laurel Kienny made a motion to approve the Vermeer Vacuum Trailer purchase in the amount of \$29,992.25, and was seconded by Director Joseph Moreland.**

**No discussion.**

**Ayes: 4      Noes: 0      Absent: 1**

- 11. NAMING OF CONTROL BUILDING AT 26490 WOODLAND AVENUE, ESPARTO CA, 95627**  
**Discussion ensued.**

**Director Terrie Bueno made a motion to name the Administrative / Control Building the Ron Loudon Administrative / Control Building, and was seconded by Director Melissa Jordan.**

**Discussion ensued.**

**Ayes: 3      Noes: 0      Abstain: 1 (Joseph Moreland) Absent: 1**

- 12. REPORT GIVEN BY LAUREL KIENY ON CAPAY VALLEY ENERGY SHED INITIATIVE MEETING**  
**Discussion only.**

- 13. APPROVAL BY BOARD TO DESTROY RECORDINGS OF MEETINGS THIRTY DAYS AFTER MINUTES HAVE BEEN APPROVED**  
**Discussion ensued.**

**Director Joseph Moreland made a motion to destroy the recordings of the meetings thirty days after minutes have been approved, and was seconded by Director Terrie Bueno.**

**Discussion ensued.**

**Ayes: 3      Noes: 1 (Melissa Jordan) Absent: 1**

5. PUBLIC COMMENT  
Public comment was made.

## CONSENT CALENDAR

\*\*\*\*\*

6. a) APPROVAL OF MINUTES  
August 11, 2010 – Regular Meeting  
September 8, 2010 – Regular Meeting
- b) APPROVAL OF CLAIMS  
Fund 466-0 – Regular Monthly

\*\*\*\*\*

Director Melissa Jordan made a motion to approve the Consent Calendar, and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

7. STRATEGIC PLAN – 30 MINUTES GIVEN  
Discussion only.

8. ACCEPTANCE OF GENERAL MANAGER'S RETIREMENT LETTER  
Chairman Laurel Kieny made a motion with regret to accept the General Managers retirement letter, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

9. MOTION ON FENCE QUOTES FOR THE WASTEWATER TREATMENT PLANT – WHICH INCLUDED PREVAILING WAGES  
The General Manager gave his recommendation.

Discussion ensued.

Chairman Laurel Kieny made a motion to accept USA Fence's quote for the fencing needed at the Wastewater Treatment Plant, and was seconded by Director Melissa Jordan.

**14. MANAGER'S REPORT**

- a) Progress revising Policy Manual.
- b) Fence quotes.
- c) Bids on Vacuum Trailer.
- d) Discussion with Georgette Aronow regarding 218 and rate study.
- e) CSDA job descriptions for the General Manager.
- f) Advertisement of the General Managers position.
- g) CalPERs Audit.
- h) Noting Barry Pomeroy's resignation.

**15. FUTURE AGENDA ITEMS**

- a) Presentation given by Operator regarding solar power.
- b) Rate Study.
- c) Board to authorize the General Manager and Administrative Assistant to be able to sign claim the CalPERs claim (as it is over 5,000.00) due to cycle with billing, to save from late charges being initiated soon.
- d) Strategic Plan.
- e) Vacant seat on Board of Directors.
- f) Update on system meters.
- g) General Manager job description.
- h) Resolution for CalPERs, per the CalPERs Auditor.

**16. DISTRICT INFORMATION AND CORRESPONDENCE**

- a) CSDA's recently nominated Board member.

**17. ADJOURNMENT**

Director Terrie Bueno made a motion to adjourn the meeting at 8:59 p.m. and was seconded by Director Joseph Moreland.

No discussion.

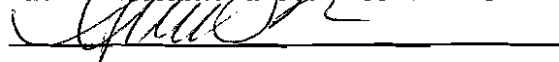
Ayes: 4    Noes: 0    Absent: 0

Laurel Kieny-Chairman of the Board



Date 11-10-10

Anna McNamara-Clerk to the Board



Date 11-10-10