

**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
DECEMBER 10, 2008
MINUTES

1. **CALL TO ORDER** Chairman Laurel Kieny called the meeting to order at 7:05 p.m.

2. **ROLL CALL**

MEMBERS PRESENT Laurel Kieny, Joseph Moreland, Terrie Bueno, Barry Pomeroy

MEMBERS ABSENT Mike Goodin

STAFF PRESENT Ron Loudon, Anna McNamara, and Dave Dauwalder, (USDA Engineer, Nolte Engineering)

3. **APPROVAL OF AGENDA**

Director Joseph Moreland made a motion to approve the agenda as written, and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4 Noes: 0 Absent: 1 (Mike Goodin)

4. **PUBLIC COMMENT**

No public present.

CONSENT CALENDAR

- 5. a) APPROVAL OF MINUTES
November 12, 2008 – Regular Meeting
- b) APPROVAL OF CLAIMS
Fund 466 – Regular Monthly Claims
Fund 471 – USDA Water
Fund 472 – USDA Wastewater

Director Barry Pomeroy made a motion to approve the Consent Calendar and was seconded by Director Joseph Moreland.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

- 6. CONSIDER DIRECTION ON: IDENTITY THEFT PREVENTION PROGRAM
Discussion ensued.

It was the consensus of the Board for the General Manager to continue work on the project.

- 7. REVIEW OF WATER AND WASTEWATER PROJECTS
District Engineer gave an overview on:
 - a) Time-Line for the Wastewater Project
 - b) Time-Line for the Water Project

Information only.

- 8. APPROVAL OF:
 - a) PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 4 – ARGANAUT CONSTRUCTORS – USDA Project – along with approval of Claims Sheet – Fund 472
Director Barry Pomeroy made a motion to approve USDA PPE No. 4 – Argonaut Constructors – USDA Project – in the amount of \$60,559.20, and was seconded by Director Joseph Moreland.

Discussion ensued.

Director Barry Pomeroy amended his motion to include the approval of the corresponding Claim Sheet, and was accepted by Director Joseph Moreland.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

- b) PARTIAL PAYMENT ESTIMATE (PPE) USDA NO. 10 – TCHERT CONSTRUCTION – USDA PROJECT – along with approval of Claims Sheet – Fund 471

Director Barry Pomeroy made a motion to approve USDA PPE NO. 10 – Teichert Construction – USDA Project – in the amount of \$7,920.00, along with the corresponding Claims Sheet Fund 471, and was seconded by Director Terrie Bueno.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

- c) PARTIAL PAYMENT ESTIMATE (PPE) NO. 7A – USDA SOFT COSTS – NOLTE ENGINEERING – WASTEWATER – along with approval of Claims Sheet – Fund 472

Discussion ensued.

Director Joseph Moreland made a motion to approve PPE NO. 7A – USDA Soft Costs – Nolte Engineering – in the amount of \$17,286.51, along with the corresponding Claims Sheet Fund 472m and was seconded by Director Barry Pomeroy.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

- d) PARTIAL PAYMENT ESTIMATE (PPE) NO. 9A – USDA SOFT COSTS – NOLTE ENGINEERING – WATER – along with approval of Claims Sheet – Fund 471

Discussion ensued.

Chairman Laurel Kieny made a motion to approve PPE NO. 9A – USDA

Soft Costs – Nolte Engineering – in the amount of \$32,941.00, along with the corresponding Claims Sheet Fund 471, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

9. NOMINATION AND ELECTION OF; PRESIDENT AND VICE PRESIDENT TO THE BOARD OF DIRECTORS OF THE ESPARTO COMMUNITY SERVICES DISTRICT TO TAKE OFFICE AT THE JANUARY 2009 REGULAR MEETING

Director Joseph Moreland Nominated Laurel Kiemy for President and Barry Pomeroy for Vice President and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

Chairman Laurel Kiemy convened into Closed Session at 7:58 p.m.

CLOSED SESSION

10. a) §54956.8 REAL PROPERTY (JOHN DETTERDING) NEGOTIATIONS CONFERENCE WITH DISTRICT NEGOTIAOTR – RON LOUDON – GENERAL MANAGER

Chairman Laurel Kiemy reconvened into Open Session at 8:11 p.m.

REPORT OF CLOSSES SESSION: No action was taken.

11. APPROVAL OF CLAIM TO THE YOLO COUNTY PLANNING DEPARTMENT FOR PERMIT AND INSPECTION FEES

Discussion ensued.

Chairman Laurel Kiemy made a motion to approve payment of Claim Sheet Fund 471 – in the amount of \$165,555.15, and was seconded by Director Terrie Bueno.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

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12. EXPLANATION OF POSSIBLE UPCOMING AMENDMENT TO POLICY NUMBER 3037
Information only.

13. APPROVAL OF REPLACEMENT GENERATOR FOR THE SEWAGE TREATMENT PLANT FACILITY
Discussion ensued.

Director Terrie Bueno made a motion to purchase the Energy Systems – 60Hz-30kW in the amount of \$18,985.00, and was seconded by Director Barry Pomeroy.

Discussion ensued.

Ayes: 4 Noes: 0 Absent: 1

14. **MANAGER'S REPORT**

The General Manager gave a report on:

- a) Manager's Gas expense.
- b) Walk through with Teichert Construction for final punch list.
- c) Report of meeting with the Parks and Recreation.
- d) Letters to Parks and Recreation, Esparto Fire Department, and the Yolo County Service Area, regarding the set-up of new accounts for water services which were never paid for in the past. This discovery when the new meters were installed.
- e) Letters sent to current customers regarding sewer charges not being charged; a system clean-up.
- f) Report of follow-up meeting with the Yolo County Grand Jury, and invitation to come out to the District to review any items requested.
- g) Presentation given to the Board of the new SCADA System.

15. **FUTURE AGENDA ITEMS**

- a) Review of Attorney proposals.
- b) Ordinance and Resolutions for Water and Wastewater.
- c) Negotiations with Real Property.

16. **DISTRICT INFORMATION AND CORRESPONDENCE**

- a) Monthly ledger sheets ending November 30, 2008.
- b) Simplified budget sheets.
- c) Kronick Moskovitz Tiedemann & Gerard billing statements; which were

reviewed by the Board.

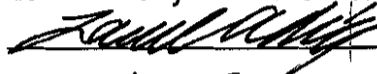
17. ADJOURNMENT

Chairman laurel Kieny made a motion to adjourn the meeting at 9:03 p.m. and was seconded by Director Barry Pomeroy.

No discussion.

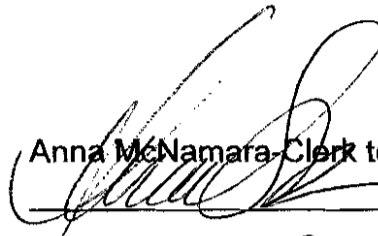
Ayes: 4 Noes: 0 Absent: 1

Laurel Kieny-Chairman of the Board



1-14-09

Anna McNamara-Clerk to the Board



1-14-09