

**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

**REGULAR MEETING  
JULY 12, 2006**

**MINUTES**

1. **CALL TO ORDER:** The meeting was called to order at 7:10 P.M. by Chairman Laurel Kieny.

2. **ROLL CALL**

MEMBERS PRESENT Mike Goodin, Laurel Kieny, Joseph Moreland and Bill Setnik

OTHERS PRESENT Ron Loudon, Anna McNamara

MEMBERS ABSENT Daniel Albano

3. **APPROVAL OF AGENDA**

Director Mike Goodin made a motion to approve the agenda as written and was seconded by Director Joseph Moreland.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

4. **PUBLIC COMMENT**

No public comment.

5. **APPROVAL OF MINUTES**

Director Joseph Moreland made a motion to approve the minutes as written of June 14, 2006 and was seconded by Director Bill Setnik.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

6. **APPROVAL OF CLAIMS**

Director Joseph Moreland made a motion to approve the claims, fund 466-0 in the total amount of \$39,936.09 and was seconded by Director Bill Setnik.

Director Mike Goodin questioned the Basic Lab and the ECO:Logic claim, being answered by the General Manager and the Administrative Assistant.

No further discussion.

Ayes: 4 Noes: 0 Absent: 1

7. **RESOLUTION TO DECLARE WELL #5 AND THE RELATED TANK AND BOOSTER PUMP STATION AN EMERGENCY SITUATION**

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The General Manager stated to the Board the Plans and Specifications for the Control Building at Well #5, are done, other than attaching the USDA items, and a couple of minor changes which should be reading by next week.

Then the District will be able to go out to bid about the middle of August, having the project starting about the first week in September and having full build-out by the end of December.

The General Manager further explained what stage the USDA is at, this putting the District in possible emergency funding position.

No action was needed.

8. SEWER DAMAGE CLAIM PRESENTED BY THE PROPERTY OWNER.

The Customer stated the information is in the documents presented to the Board.

The General Manager questioned the customer if she had come to a clearer idea of what the actual costs were, from the estimate presented earlier.

The Customer stated she would figure it out.

The Customer reviewed the situation which occurred at her house with the sewer line.

The Board had questions but wished that they be asked in closed session which would be held at the July 26, 2006 special meeting.

The Chairman of the Board suggested the customer gather the receipts.

The Board explained the brown act about closed session.

The Board stated to the customers claim would be on the next closed session which would be at the Special Meeting at 7:00 p.m. unless otherwise informed.

9. COMPLETED BUDGET REVIEW RESULTING IN THE RATE ADJUSTMENT-READING OF ORDINANCE 14 & 15 AMENDMENTS

The General Manager extensively reviewed the budget which would result in a rate adjustment, to include the build-out and reserve funds.

Further explanation a reserve to purchase more land for the WWTF.

Chairman Laurel Kieny made a motion to approve the budget as submitted by the General Manager/Superintendent for the district and was seconded by Director Joseph Moreland.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

The General Manager reviewed with the Board the new way of processing the Budget making it a more attractable budget.

Noted on the water ordinance there are two typos correcting the language from the words sewer to water.

The Board and the General Manager reviewed the Resolutions.

Noted is a typo on the Resolution, the Board stating there will be a strike out copy done to correct all of the problems.

The General Manager stated the rate increase is to cover operation and maintenance expenses, not the rate increase which will take place when the district gets the USDA loan.

Chairman Laurel Kieny read the Amended Ordinance #14 & #15 (please see attached), correcting the approval date to read August 9, 2006.

10. APPROVAL OF SIGNATURE ON THE AUTHORIZATION FORM FOR THE FISCAL YEAR 2006/2007

Chairman Laurel Kieny made a motion that the Board accepts the Authorization Form 2006/2007 and the Board authorize the signatures of Ron Loudon and Anna McNamara on the Authorization Form and was seconded by Director Mike Goodin.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

11. MANAGER'S REPORT

The Manager reported on the following:

- 1) Lopez subdivision has been moving right along, weekly meetings seem to help considerably.
- 2) USDA-Talked to Ron Tacit and Paulette Waugh and reworked the Budget Application sheets because the ones Mark Richardson completed did not meet their requirements.
- 3) Talked to Dan Boatwright about the water coming up between the sidewalk and the curb line in Esparanza Subdivision and possibilities of resolving this situation.
- 4) Ponds #9 and #10 are nearing completion of ground work, waiting on Dave Herbst for water transfer structures.
- 5) County Public Works has proposed District Standards for development and construction, to review for continuity with County Standards. Barry returned his copies for County review and will get back to Ron.
- 6) Completed review of specifications on control building at Well #5 and discussed corrections with Dave Dauwalder.
- 7) We will need a special adjourned meeting to hold a Public Hearing on Ordinance Amendments and Rate Adjustments.
- 8) Ron recognized Anna for all of her extra help she has been giving the General Manager on the Budget and the USDA applications, at the same time nursing her husband back to health and keeping up with billing etc.
- 9) Emerald Homes- agreement on Story-Parker, Ron thought it looked fine and will send on to the Attorney for review.

- 10) Rich Jenness brought in the report the District needed to be sent to the State Water Resources Control Board, performed by their Engineering firm, only needing a cover letter and is ready to be sent in. Ron gave much thanks to Rich for that help and all of the help they have been giving.

UTILITY SYSTEMS STAFF:

- 1) Dialer has been installed by Jason and Mike and has been working flawlessly every since.
- 1A) Issues which were resolved by the new dialer at Well #5.
- 2) Service lines
  - A) Installed six new service lines with infill lots.
  - B) Installed five new sewer service taps and laterals.
- 3) Sprayed weeds around ponds.
- 4) Ran fire flow tests on two hydrants in front of high school for fire sprinkler installation in auditorium.

12. DISTRICT INFORMATION AND CORRESPONDENCE

Ledgers only.

13. ADJOURNMENT

Director Bill Setnik made a motion to adjourn the meeting and was seconded by Director Mike Goodin.

No discussion.

Ayes: 4    Noes: 0    Absent: 1

Laurel Kieny-Chairman of the Board

Anna McNamara-Clerk to the Board

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