

BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

SPECIAL MEETING
FEBRUARY 7, 2007

MINUTES

1. CALL TO ORDER: The meeting was called to order at 7:01 p.m. by Chairman Laurel Kieny

2. ROLL CALL

MEMBERS PRESENT Mike Goodin, Laurel Kieny, Joseph Moreland, George Daniel, and Bill Setnik

OTHERS PRESENT Ron Loudon

3. APPROVAL OF AGENDA

Director Mike Goodin made a motion to approve the agenda as written and was seconded by Director George Daniel.

No further discussion.

Ayes: 5 Noes: 0 Absent: 0

Note: Item #7 was removed from agenda.

4. PUBLIC COMMENT

No public comment.

5. APPROVAL OF MINUTES

Director George Daniel made a motion to approve the minutes as written of January 10, 2007 and was seconded by Director Mike Goodin.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

6. APPROVAL OF CLAIMS

Chairman Laurel Kieny made a motion to approve the claims, fund 466-0 in the amount of \$31,918.33 and was seconded by Director George Daniel.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

Note: Board convened into closed session at 8:02 p.m.

CLOSED SESSION:

7. CONFERENCE WITH LEGAL COUNSEL §54956.9 – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO SUBDIVISION (b) OF GOVERNMENT CODE §54956.9

8. EMPLOYEE NEGOTIATIONS GOVERNMENT CODE §54957.6 (a)

Note: Board reconvened into open session at 8:29 p.m.

Report of closed session:

Chairman Laurel Kieny stated the Board authorized the addition into the Agreement between Ron Loudon and the District the same amount of monies for medical, dental and vision as the Miscellaneous Employee have in their Benefit Package.

9. BOARD REVIEWED A RESOLUTION OF THE ESPARTO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ESPARTO COMMUNITY SERVICES DISTRICT EMPLOYEES

The Memorandum of Understanding was not ready. The Board of Directors also requested the employees to choose a representative by the next meeting.

10. AUTHORIZATION TO START THE AUDIT FOR FISCAL YEAR

Director Mike Goodin made a motion to authorize the Audit for the fiscal year 2005-2006 to be performed by Bartig Basler & Ray and was seconded by Director Bill Setnik.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

11. BOARD ACCEPTANCE OF THE EASEMENT GRANT DEED BETWEEN MARK HARRINGTON AND THE ESPARTO COMMUNITY SERVICES DISTRICT

Chairman Laurel Kieny made a motion to accept the Easement Grant Deed between Mark Harrington and the Esparto Community Services District and was seconded by Director Bill Setnik.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

12. APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ESPARTO COMMUNITY SERVICES DISTRICT ADOPTING A SEWER

LATERAL POLICY

Chairman Laurel Kieny appointed a Sewer Lateral Committee, existing of two Board member; Mike Goodin and Joseph Moreland, along with the General Manager to review and make changes to the Sewer Lateral Policy.

13. CONSIDERATION OF PROPOSITION PROPOSED BY DIRECTOR GEORGE DANIEL

Director George Daniel reviewed his proposal to start a program to gain relief assistance to people who can not pay their bills.

Discussions ensued by the General Manager in regards to the districts' deposits.

Chairman Laurel Kieny made a motion to further investigate the proposal brought to the board and was seconded by Director Bill Setnik.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

14. RESOLUTION TO DECLARE WELL #5 AND THE RELATED TANK AND BOOSTER PUMP STATION AN EMERGENCY SITUATION

Continue Resolution.

15. INTRODUCTION OF THE NEW FISCAL SERVICES ASSOCIATE

The Administrative Assistant was absent, and the new employee had a prior engagement. The announcement will be made at the next meeting.

16. MANAGERS REPORT

Manager reported on:

- 1) After a conference with legal counsel, the General Manager decided against an interview with one of the Directors wives for the Fiscal Services Associate.
- 2) Settling and ponding of water inside manhole through the Lopez Subdivision, of which has been repaired, and this issue has been resolved.
- 3) Worked on simplifying Yolo County's monthly ledger status reports. Manager reviewed ledgers.
- 4) Worked on draft changes recommended by District Counsel to the Memorandum of Understanding between the District and the Employees.
- 5) Conducted interviews and made a selection of the new Fiscal Services Associate. Have Hired Delana Brown from Esparto, she is well qualified and very energetic and the Manager felt she will be a valuable asset to the district.

- 6) Working on the application for the Yolo-Solano Air Resources District permit for the new generator and moving the existing generator at Well #5 to the sewer plant.

STAFF REPORT (Mike and Jason)

- 1) Have been performing the weekly and monthly monitoring of the water system and sewer system.
- 2) Jason discovered while I was off that the district is supposed to have an easement for water and sewer lines behind Lance Linville's properties. There seems to be individual water and sewer lines to each business if he hasn't tied them together or crossed business with lines. I have not been able to locate this easement but Barry says we have one.
- 3) Jason and Mike have installed the water service and backflow valve for the control building at Well #5.
- 4) Mike and Jason have completed lowering the water production bypass line underground on Well #5 to allow future access to the Well.

STAFF REPORT (Anna)

- 1) Anna has been working on the penalty fees reimbursement calculations.

17. DISTRICT INFORMATION AND CORRESPONDENCE

Emerald Homes has two Lafco Annexations.

18. ADJOURNMENT

Director Bill Setnik made a motion to adjourn the meeting at 9:15 p.m. and was seconded by Director Joseph Moreland.

No discussion.

Ayes: 5 Noes: 0 Absent: 0

Laurel Kieny-Chairman of the Board

Anna McNamara-Clerk to the Board
