

BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
OCTOBER 10, 2006

MEETING HAD BEEN CHANGED FROM THE USUAL DATE OF WEDNESDAY
TO THE PRIOR DAY, TUESDAY, BECAUSE OF SEMINAR DATES
OVERLAPPING

MINUTES

1. CALL TO ORDER: The meeting was called to order at 7:05 P.M. by Chairman Laurel Kieny.

2. ROLL CALL

MEMBERS PRESENT Laurel Kieny, George Daniel and Bill Setnik

MEMBERS ABSENT Mike Goodin, and Joseph Moreland

OTHERS PRESENT Anna McNamara, and Ron Loudon

3. APPROVAL OF AGENDA

Chairman Laurel Kieny made a motion to approve the agenda as written and was seconded by Director George Daniel.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

4. PUBLIC COMMENT

No public comment.

5. APPROVAL OF MINUTES

Chairman Laurel Kieny made a motion to approve the minutes of September 13, 2006, with no changes and the minutes of October 5, 2006, with the corrections of: October 5, 2006: Item #5, paragraph 5, change Administrative Assistant to Clerk to the Board, and was seconded by Bill Setnik.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

6. APPROVAL OF CLAIMS

The Board had a few questions about the Claims, and all questions were answered by staff.

Chairman Laurel Kieny made a motion to approve the claims, Fund 466-0, in the amount of \$78,628.33 and was seconded by Director George Daniel.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

7. RESOLUTION TO DECLARE WELL #5 AND THE RELATED TANK AND BOOSTER PUMP STATION AN EMERGENCY SITUATION.

No action was needed.

8. DISCUSSION OF CLARIFICATION OF POLICY FOR MULTIPLE WATER USERS ON ONE SERVICE

The General Manager and the Board discussed the attachments to the agenda discussing the prior Policy and the General Managers recommendations.

Chairman Laurel Kieny made a motion to bring back to the Board the recommendation to allow the General Manager to notify the customers affected and hold a public hearing at the November meeting, and was seconded by Director George Daniel.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

9. CLOSED SESSION

The Board convened into closed session at 7:20 p.m.

- a. Labor Negotiations Pursuant to Government Code § 54957.6
- b. Manager Discussion of Salary Range Plan
- c. Manager Discussion of Employee Placement

The Board reconvened into open session at 8:32 p.m.

Report of Closed Session:

- 1. The Board created a new position of Administrative Assistant.
- 2. The Board accepted the Merit Salary Schedule as submitted by the General Manager.
- 3. The Board directed the General Manager to acquire a gas card for purchase of fuel and oil not to exceed \$200.00 per month.
- 4. The Board approved the cost of living increase of 4% per district employee as of January 1, 2007.

5. The Board promoted Anna McNamara to Administrative Assistant, Step 1, with her anniversary being changed to October 1st of each year.
6. The Board increased the medical and dental benefit package for each Employee in the amount of \$150.00, as of January 1, 2007.

10. MANAGER'S REPORT

The Manager reported on:

- a) Ponds 8, 9, and 10 are complete.
- b) Mike and Jason are emptying ponds #7, and when Mr. Herbst returns from vacation will be finishing the cat walks.
- c) Progression at Well #7; insurance and Title 22 testing, happening when Manager returns from Seminar.
- d) Notice of Bid for the work at Well #5 went out today, with a pre-construction meeting the third week in October.
- e) Visit to Assessors Office of Yolo County to research the easements on the property at Well #5, which will be done by the Manager.
- f) Biosolids removal postponed until spring.
- g) Dauwalder; design of the lift station.
- h) Purchasing from Public Auctions.
- i) All staff is doing a great job.

11. DISTRICT INFORMATION AND CORRESPONDENCE

The Board and the General Manager discussed the Policy of the Esparto Community Services District relating to Sewer Lateral Maintenance which was started but never approved.

Director Bill Setnik recommended the Policy be sent to the districts' attorney for review.

12. ADJOURNMENT

Director George Daniel made a motion to adjourn the meeting at 8:55 p.m. and was seconded by Director Bill Setnik.

No discussion.

Ayes: 3 Noes: 0 Absent: 2

13. POSSIBLE FUTURE AGENDA ITEMS:

- a. Policy adoption for multiple users on commercial accounts.

Laurel Kieny-Chairman of the Board

Anna McNamara-Clerk to the Board