

BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
JANUARY 10, 2007

MINUTES

1. CALL TO ORDER The meeting was called to order at 7:03 P.M. by Chairman Laurel Kieny.

2. ROLL CALL

MEMBERS PRESENT Mike Goodin, Laurel Kieny, George Daniel and Bill Setnik

MEMBERS ABSENT Joe Moreland

STAFF PRESENT Ron Loudon and Anna McNamara

OTHERS PRESENT Ken Miller

3. APPROVAL OF AGENDA
Director George Daniel made a motion to approve the agenda as written and was seconded by Director Mike Goodin.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

4. PUBLIC COMMENT
No public comment.

5. ELECTION OF OFFICERS – ESPARTO COMMUNITY SERVICES DISTRICT

Chairman Laurel Kieny opened nominations for Chairman and Vice Chairman.

Director Bill Setnik nominated Laurel Kieny for Chairman and was seconded by Director George Daniel.

Director Mike Goodin nominated Joseph Moreland as Vice Chairman and was seconded by Director Bill Setnik.

Chairman Laurel Kieny stated by acclamation of the Board, and because there were no other nominations, Laurel Kieny to be the Chairman of the Board and Joseph Moreland will be the Vice Chairman of the Board.

- 6. NAMING OF UNREPRESENTED EMPLOYEES DESIGNATED REPRESENTATIVE FOR ALL LEVELS OF EMPLOYEES OF THE DISTRICT
Anna McNamara named Ron Loudon the Employees Designated Representative.

Note: The Board convened into closed session at 7:08 p.m.

CLOSED SESSION

- 7. CONFERENCE WITH LEGAL COUNSEL §54956.9 – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO SUBDIVISION (b) OF GOVERNMENT CODE §54956.9 – TWO CASES
8. CONFERENCE WITH LABOR NEGOTIATOR GOVERNMENT CODE §54957.6, §54954.5 (f)
9. EMPLOYEE NEGOTIATIONS GOVERNMENT CODE §54957.6 (a) GENERAL MANAGER / SUPERINTENDENT

Note: Open session reconvened at 8:51 p.m.

Report of Closed session: The Board gave direction to the General Manager and the District Counsel and direction to allow the General Manager to discuss with Mr. Miller his account after the meeting.

- 10. APPROVAL OF MINUTES
Director George Daniel made a motion to approve the minutes of December 13, and December 21, 2006, and was seconded by Director Bill Setnik.

Director Mike Goodin questioned the General Manager in regards to the December 13, 2006 minutes, on the ‘Staff Report Anna’, asking about inspections for occupancy.

The General Manager stated the district does an inspection of the sewer boxes and water meter boxes so the developer can get a final inspection for occupancy.

No further discussion.
Ayes: 4 Noes: 0 Absent: 1

- 11. APPROVAL OF CLAIMS
Director Bill Setnik questioned the claim for the Esparto Community Services

District; the Administrative Assistant stated the district had to use an in-house check to pay for the Seminar so the district could get the 10% discount.

Director Bill Setnik made a motion to approve the claims funds 466-0 in the amount of \$29,697.58 and fund 469-0 in the amount of \$197,838.84 and was seconded by director Laurel Kieny.

The Board questioned the Notle, Test America, Harold Welborn, and the Cox and Cox claims.

No further discussion.

Ayes: 4 Noes: 0 Absent: 1

12. ADOPTION OF – MULTIPLE USE PROPERTY OWNERS – CUSTOMER PAYMENT ARRANGEMENTS – POLICY NUMBER 3037

The General Manager explained to the Board the notices to the customers were sent out on the last bill notices and the recommendation is to adopt the new Policy 3037.

Chairman Laurel Kieny made a motion to adopt the Policy 3037 and was seconded by Director Mike Goodin.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

13. AUTHORIZATION TO PROCEED WITH DISTRICT AUDIT FOR FISCAL YEAR 05-06

The Administrative Assistant noted Bartig Basler and Ray have quoted the same price as last year and the General Manager stated he is waiting for two other bids.

The Chairman of the Board stated no action was needed.

14. RESOLUTION TO DECLARE WELL #5 AND THE RELATED TANK AND BOOSTER PUMP STATION AN EMERGENCY SITUATION

Maintained Resolution.

15. MANAGER’S REPORT

The General Manager reported on:

- 1) Construction on the control/office building is coming along nicely. The Exterior walls are up. The roof trusses are installed and sheeted, ready for roofing.
- 2) USDA loan is moving along and through the application process.
- 3) During Ron’s absence Anna was dealing with some issues on the manholes, settling and ponding of water inside the sewer manhole. Anna

and Ron will be working closely with Dean Becker, the inspector for the county to resolve the issues.

- 4) There is also an issue of the irrigation of the common areas around Joe Lopez's house and who will be responsible for this, whether it is Joe's responsibility or the County's. Until this is resolved all services on Joe's lot except the one furnishing Joe's house are locked out because no one wants to assume the bills on the other services.
- 5) The new fence and the new pond project are complete and finished.
- 6) Sent the Draft Memorandum of Understanding between the district and the employees to the districts counsel for review.
- 7) Re-ran the advertisement for the part time (6 hours/day) person with the deadline date of January 19, 2007.
- 8) Working on the application for Yolo-Solano Air Quality district permit for the new Generator and moving the existing generator at Well #5 to the sewer plant.
- 9) Quotes for district Audit.

STAFF REPORT: (Mike & Jason)

- 1) Mike and Jason have been performing the weekly and monthly monitoring of the water system and sewer system.
- 2) Jason discovered while Ron was off that the district is supposed to have an easement for water and sewer lines behind Lance Linville's properties. There seems to be individual water and sewer lines to each business if he hasn't tied them together or crossed business with lines. I have not been able to locate this easement but Barry says we have one.
- 3) The Board questioned the hydrants by the school and when they would be replaced, and noted that Barry said at one point there was a radiator hose holding something together at the site. The General Manager explained he would have the guy's get to that right away.
- 4) Valley Pumps work at Well #5 is done.
- 5) The Board questioned when the second lift station would be put in. The General Manager stated as soon as the work was done at Well #5.
- 6) The Well #7 and its issues with not being a complete test hole to give the district the capability to get accurate reading to prove to the district of the water availability. And that John Deterding has been contacted to let him know he will have to put some more money into the well before the district will be able to do any trading.

STAFF REPORT: (Anna)

- 1) Anna did very well with the manhole issue at Lopez subdivision while Ron was gone. She stuck to her guns and would not let them coheres her into something she knew was wrong.
- 2) Anna has been working on compiling the estimate of penalty fees.
- 3) Anna was watching construction of the district building at Well #5 in my absence.

16. DISTRICT INFORMATION AND CORRESPONDENCE

- 1) Letter to Ryland Homes regarding a sewer manhole needing to be replaced due to settling.

17. FUTURE AGENDA ITEMS

- 1) Approval of amended Sewer Lateral Policy.
- 2) Proposed proposition by Director George Daniel to start a program of allowing the customers of the district to send in a dollar figure with their payments, to be put into an account for persons needing temporary assistance, per approved application through the District Board of Directors/General Manager.
- 3) Noted to change the February meeting from the 14th to the 7th, 2007.

9. ADJOURNMENT

Director George Daniel made a motion to adjourn the meeting at 9:50 p.m. and was seconded by Director Bill Setnik.

No discussion.

Ayes: 4 Noes: 0 Absent: 1

Laurel Kieny-Chairman of the Board

Anna McNamara-Clerk to the Board
