



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA 95627**

NOTICE AND AGENDA

Date: MAY 11, 2011
Time: 7:00 P.M.
Location: 26490 WOODLAND AVENUE, ESPARTO CA 95627

REGULAR BOARD MEETING AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
- Action: 4. Approve Agenda
- Information: 5. Public Comment
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

Action: **CONSENT AGENDA**



6. a) APPROVAL OF MINUTES
February 23, 2010 - Public Workshop
March 31, 2011 – Public Workshop

April 02, 2011 – Special Meeting
April 06, 2011 – Regular Meeting
April 09, 2011 – Special Meeting

- b) APPROVAL OF CLAIMS
Fund 466-0 – Regular Monthly
Fund 466-0 – Intermittent

Information/ (Public Requested Item)
Action: 7. Reconsideration of Reimbursement of attorney fees for
Director Melissa Jordan

Information/ (Public Requested Item)
Action: 8. Reconsideration of Health Benefit Amount for ECSD General
Manager employee class

Information/
Action: 9. Naming of District Office (Board Chair)

Information/ (Board Chair)
Action: 10. Palm Scan Time Clocks

Information/ (Public Requested Item)
Action: 11. District Vehicle only out of town when on Call

CLOSED SESSION

- 12. a) Conference with Legal Counsel – Anticipated Litigation
\$54956.9 (One Case)
- b) Public Employee Evaluation:
Interim General Manager \$54954.5 (e)
- c) Public Employment: General Manager \$54954.5 (e)

Report of Closed Session:

Note: items 13-20 are remaining items from the Special Meeting held on 4-25-11

- Information/
Action:
13. Manager's Reports (General Manager)
March:
a) Development Projects
b) New Storage Tank or Water Well
c) District Budget
April:
a) Priority List Spreadsheet
b) Major Projects
c) Volunteer Office Staffing
- Information/
Action:
14. CSDA Board of Directors (General Manager)
Call for Nominations - Seat C
- Information/
Action:
15. Financial Transaction Report (General Manager)
Special District Financial Transaction Report Will No Longer
Be Prepared By County at No Cost to ECSD
a) Pay County to Prepare Report at \$324.00
b) Contract with an Accountant to Prepare Report
c) Have District Staff Prepare Report
- Information/
Action:
16. Rate Study & Workshops (General Manager)
Discuss Schedule & Process, Set Preliminary Dates for
Milestones
- Information/
Action:
17. Strategic Plan Update (Director Bueno)
- Information/
Action:
18. Forensic Audit Status Update (General Manager)
- Information/
Action:
19. Board Training
a) Compliance Training Group – AB 1825: Sexual
Harassment
b) Special District Institute – Administration (1 of a 3
part Certification)

- Information: 20. Future Agenda Items (General Manager)
- a) District Budget
 - b) FOG Control Ordinance
 - c) Preparations for a desk and field audit
 - d) Fremont Street Siphon
 - e)
- Information: 21. District Information and Correspondence (General Manager)
- a) Matt Wheeler Engineering Invoice for March and April, 2011
 - b) Kaiser Invoice for March and April
 - c) Yolo County District Ledgers
- Action: 22. Adjournment

With time permitting, we will continue the Public Workshop from March 31, 2011

CONCLUSION OF MARCH 31, 2011 PUBLIC WORKSHOP:

- I. Job Descriptions and Classifications (ECSD Board Chair)
- a) Question about job classification changes / additions under previous General Manager
 - b) Was ECSD Board involved in approval of salary range for new classifications?
 - c) Request for General Manager to research education level requirements for similar positions at other agencies
- II. Contract Staff (ECSD Board Chair)
- a) Request for information on current Legal Counsel's contract, duration, and selection process
 - b) District Engineer contract, duration, and selection process
- III. Follow-Up (ECSD Board Chair)
- a) Discuss next steps
 - b) Schedule next workshop (if applicable)
 - c) Future Board Agenda Items (list)
- Adjournment (ECSD Board Chair)

I Declare Under Penalty Of Perjury That The Foregoing Agenda Was Posted On or Before Friday, May 6th, 2011, By 9:00 P.M. On The Bulletin Board At The East Side Of The Esparto Community Services District Office, 26490 Woodland Avenue, Esparto Ca 95627

If Requested, This Agenda Can Be Made Available In Appropriate Alternative Formats To Persons With Disabilities, As Requested By Section 202 Of The Americans With Disabilities Act Of 1990 And The Federal Rules And Regulations Adopted In Implementation Thereof. Persons Seeking An Alternative Format Should Contact The Board Clerk For Further Information. In Addition, A Person With A Disability Who Requires A Modification Or Accommodation, Including Auxiliary Aids Or Services, In Order To Participate In A Public Meeting Should Telephone Or Otherwise Contact The Board Clerk As Soon As Possible And Preferably At Least 24 Hours Prior To The Meeting. The Board Clerk May Be Reached At Telephone Number (530) 787-4502 or At the Following Address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (Mailing), 26490 Woodland Avenue, Esparto, Ca 95627 (Physical).

Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto Ca 95627 – A. McNamara – Clerk to the Board.