



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA 95627**

**NOTICE AND AGENDA**

DATE: APRIL 6, 2011  
TIME: 7:00 P.M.  
LOCATION: RON LOUDON ADMINISTRATIVE / CONTROL BUILDING 26490  
WOODLAND AVENUE, ESPARTO CA 95627

**REGULAR AGENDA MEETING**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
- ACTION: 4. APPROVE AGENDA
- INFORMATION: 5. PUBLIC COMMENT  
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

ACTION: CONSENT CALENDAR



- a) APPROVAL OF MINUTES  
March 9, 2011 – Regular Meeting

March 16, 2011 – Special Meeting  
b) APPROVAL OF CLAIMS  
Fund 466-0 – Regular Monthly

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INFORMATION/

ACTION: 6. DISTRICT BOARD MEETINGS  
Consideration of Holding Two Meetings Per Month

INFORMATION/

ACTION: 7. RESIDENT REQUEST FOR WAIVER OF LATE FEES  
Barbara Haug is Requesting Removal of Past Late Fees on  
Her Water & Sewer Bill Due to Special Circumstances

INFORMATION/

ACTION: 8. FINANCIAL TRANSACTION REPORT (General Manager)  
Special District Financial Transaction Report Will No Longer  
Be Prepared By County at No Cost to ECSD  
a) Pay County to Prepare Report at \$324.00  
b) Contract with an Accountant to Prepare Report  
c) Have District Staff Prepare Report

INFORMATION/

ACTION: 9. FOG CONTROL ORDINANCE (General Manager)  
Presentation of DRAFT Fats, Oils, and Grease Control  
Ordinance for Board Review and Discussion

INFORMATION/

ACTION: 10. SSMP ADOPTION (General Manager)  
Presentation of Sewer System Management Plan document  
to Board for Approval

INFORMATION/

ACTION: 11. DISTRICT OFFICE HOURS (General Manager)  
a) Temporary Extended Hours, Notices Posted

INFORMATION/

ACTION: 12. TEMPORARY STAFF HELP (General Manager)  
a) Part Time Employee  
b) Temp Agency

c) Utilize Existing Staff

INFORMATION/  
ACTION:

13. ERRORS & OMISSIONS (General Manager)  
Discussion Regarding Course of Action Following  
Completion of USDA Water & Sewer Improvements Project,  
For Unfinished Items or Items Requiring Correction

INFORMATION/  
ACTION:

14. FREMONT STREET SEWER SIPHON (General Manager)  
Update on Findings during Inspection.  
a) Pipe Condition  
b) Permanent Solution

INFORMATION/  
ACTION:

15. MANAGER'S REPORT (General Manager)  
a) Development Projects  
b) New Storage Tank or Water Well  
c) District Budget  
d)

INFORMATION/  
ACTION:

16. RATE STUDY & WORKSHOPS (General Manager)  
Discuss Schedule & Process, Set Preliminary Dates for Milestones  
a) Public comment  
b) Board discussion

INFORMATION/  
ACTION:

17. GENERAL MANAGER APPLICANT  
SELECTION PROCESS – UPDATE (Board Chair)  
Status Report by Board of Directors  
a) Schedule  
b) Next Steps

INFORMATION/  
ACTION:

18. STRATEGIC PLAN UPDATE (Director Bueno)

INFORMATION/  
ACTION:

19. CSDA BOARD OF DIRECTORS CALL (General Manager)

## FOR NOMINATIONS - SEAT C

20. FUTURE AGENDA ITEMS
  - a) Proposals for Forensic Audit
  - b) CALPERS Benefits Discussion
  - c) Strategic Plan
  - d)
  - e)
  - f)
  
21. DISTRICT INFORMATION AND CORRESPONDENCE
  - a) Yolo County District Ledgers to be dispersed when the District receives them from the County
  - b) Matt Wheeler Engineering Invoice
  
22. ADJOURNMENT

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED ON FRIDAY, APRIL 1, 2011 BY 9:00 P.M. ON THE BULLETIN BOARD AT THE EAST SIDE OF THE ESPARTO COMMUNITY SERVICES DISTRICT OFFICE, 26490 WOODLAND AVENUE, ESPARTO CA 95627

IF REQUESTED, THIS AGENDA CAN BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES, AS REQUESTED BY SECTION 202 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND THE FEDERAL RULES AND REGULATIONS ADOPTED IN IMPLEMENTATION THEREOF. PERSONS SEEKING AN ALTERNATIVE FORMAT SHOULD CONTACT THE BOARD CLERK FOR FUTURE INFORMATION. IN ADDITION, A PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO PARTICIPATE IN A PUBLIC MEETING SHOULD TELEPHONE OR OTHERWISE CONTACT THE BOARD CLERK AS SOON AS POSSIBLE AND PREFERABLY AT LEAST 24 HOURS PRIOR TO THE MEETING. THE BOARD CLERK MAY BE REACHED AT TELEPHONE NUMBER (530) 787-4502 OR AT THE FOLLOWING ADDRESS: ESPARTO COMMUNITY SERVICES DISTRICT, P.O. BOX 349, ESPARTO, CA 95627 (MAILING), 26490 WOODLAND AVENUE, ESPARTO, CA 95627 (PHYSICAL).

BOARD CLERK - ESPARTO COMMUNITY SERVICES DISTRICT – P.O. BOX 349 – ESPARTO CA 95627 – A. MCNAMARA – CLERK TO THE BOARD