

**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA 95627**

DATE: WEDNESDAY, FEBRUARY 13, 2008

TIME: 7:00 P.M.

LOCATION: 26490 WOODLAND AVENUE, ESPARTO CA 95627

REGULAR AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- ACTION:** 3. APPROVE AGENDA
- INFORMATION:** 4. PUBLIC COMMENT
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

CONSENT CALENDAR

- *****
- INFORMATION/
ACTION:** 5. a) APPROVAL OF MINUTES
February 5, 2008 – Special Meeting
 - b) APPROVAL OF CLAIMS
Fund 466-0 – February 4, 2008
Fund 466-0 – February 13, 2008

- *****
- INFORMATION/
ACTION:** 6. PRESENTATION BY REPRESENTATIVE OF LAFCO
Presentation given by a representative of LAFCO to better inform the Board and the Public of LAFCO's functionality

**INFORMATION/
ACTION:**

7. **PRESENTATION / UPDATE BY SUE HEITMAN – REVITALIZATION OF THE DOWN TOWN - STREETScape**

**INFORMATION/
ACTION:**

8. **PROVIDE DIRECTION ON HAVING AN ENGINEER DETERMINE THE AMOUNT PER SINGLE-FAMILY HOME FOR THE USDA LOAN PORTION OF THE DEVELOPER IMPACT FEE.**
This would require the engineer to determine what portion of the USDA loan solely benefits new development (and is paid 100% by new development), and then determine the fee amount per new home. The cost of the engineer to analyze this would be paid by Castle Companies, the developer of the Orciuli Subdivision.

**INFORMATION/
ACTION:**

9. **MID VALLEY ENGINEERING REQUESTS THE BOARD TO REVIEW REPLACEMENT OF THE 8” SEWER LINE IN BRUNO STREET (PARKER SUBDIVISION) TO A 10” SEWER LINE**

**INFORMATION/
ACTION:**

10. **DISCUSSION AND POSSIBLE ACTION TO FILL VACANCY ON BOARD OF DIRECTORS BY APPOINTMENT**

**INFORMATION/
ACTION:**

11. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 08-09 CALLING A SPECIAL ELECTION FOR THE PURPOSE OF FILLING A VACANCY ON THE ESPARTO CSD BOARD OF DIRECTORS AND CONSOLIDATING THE ELECTION WITH THE NOVEMBER 4, 2008 STATEWIDE GENERAL ELECTION**

**INFORMATION/
ACTION:**

12. **AUTHORIZATION OF BOARD OF DIRECTORS AND DISTRICT STAFF TO ATTEND THE CSDA SEMINAR; STRATEGIC PLANNING FOR DISTRICTS**

SPECIAL

**INFORMATION/
ACTION:**

13. **REVIEW OF JOB DESCRIPTIONS**
- **Administrative Assistant**
 - **Operator III**
 - **Operator II**
 - **Operator I**
 - **Fiscal Services Associate**
 - **Fiscal Services Assistant**

**INFORMATION/
ACTION:**

14. **DISCUSSION OF / APPROVAL OF E. PARKER, STORY AND ORCIOULI**

SUBDIVISIONS

**INFORMATION/
ACTION:**

- 15. **REVIEW OF LAFCO ANNEXATION OF THE CASTLE COMPANY (PROPOSED GAS STATION MINI-MART), CALTRANS, AND MCNAMARA’S PROPERTIES:**
 - **Minutes – May 10, 2006; item #8;**
 - ❖ **A motion was made that the district was not apposed to the annexation and the Board would look favorable to the annexation into the district Castle Commercial Annexation**
 - **PETITION FOR PROCEEDING PURSUANT TO THE CORTESE-KNOX-HERTZBERG LOCAL GOVERNMENT REORGANIZATION ACT OT 2001**
 - **E-mail; Yolo County; Re: Creation of Islands when doing annexations**
 - **E-mail; General Manager’s response to Director Goodin’s request regarding the annexation of Castle Company**

CLOSED SESSION:

- ACTION:**
 - 16. a) **CONFERENCE WITH AGENCY NEGOTIATOR, GOV. CODE §54957.6**
Designated Representative – Ron Loudon, General Manager (Unrepresented Employees – Esparto CSD Employees Association)
 - b) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
General Manager / Superintendent; §54957
 - c) **CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LITIGATION**
Initiation of litigation pursuant to subdivision (c) of §54956.9: Jaeger Construction water charges dispute

- 17. **MANAGER’S REPORT**
 - a) **Monthly in-house budget report**
 - b) **Monthly construction project report**

- 18. **FUTURE AGENDAS AND AGENDA ITEMS**
 - a) **Special Meeting (ECSD) and separate meeting for the formation of the Non- Profit Organization needed for the USDA loan - February 27, 2008 – USDA final documents**

- b) Regular Meeting March 12, 2008 – To include review and signing of all closing documents for USDA
- c) Special Meeting March 19, 2008 – Closing of USDA loan

19. DISTRICT INFORMATION AND CORRESPONDENCE

- a) Request for Comment: Town Center-Mixed Use Project/Tentative Subdivision Map
- b) E-mail; Director Mike Goodin's requests.
- c) E-mail; Jeff Mitchell's response to Director Mike Goodin's e-mail regarding safeguards.
- d) Available training for the AB1234 through Kronick Moskowitz Tiedemann & Girard
- e) California Preliminary Notice – A. Teichert & Son, Inc.
- f) Ledgers; ending January 31, 2008

20. ADJOURNMENT

I DECLARE UNDER PENALTY OF PERJURY THAT THE FORGOING AGENDA WAS POSTED BY FRIDAY, FEBRUARY 8, 2008, BY 6:00 P.M. ON THE BULLETIN BOARD AT THE EAST SIDE OF THE ESPARTO COMMUNITY SERVICES DISTRICT OFFICE, 26490 WOODLAND AVE., ESPARTO, CA 95627

IF REQUESTED, THIS AGENDA CAN BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES, AS REQUIRED BY SECTION 202 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND THE FEDERAL RULES AND REGULATIONS ADOPTED IN IMPLEMENTATION THEREOF. PERSONS SEEKING AN ALTERNATIVE FORMAT SHOULD CONTACT THE BOARD CLERK FOR FURTHER INFORMATION. IN ADDITION, A PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO PARTICIPATE IN A PUBLIC MEETING SHOULD TELEPHONE OR OTHERWISE CONTACT THE BOARD CLERK AS SOON AS POSSIBLE AND PREFERABLY AT LEAST 24 HOURS PRIOR TO THE MEETING. THE BOARD CLERK MAY BE REACHED AT TELEPHONE NUMBER (530) 787-4502 OR AT THE FOLLOWING ADDRESS: ESPARTO COMMUNITY SERVICES DISTRICT, PO BOX 349, ESPARTO, CA 95627 (MAILING), 26490 WOODLAND AVENUE, ESPARTO, CA 95627 (PHYSICAL).

**BOARD CLERK
ESPARTO COMMUNITY SERVICES DISTRICT
PO BOX 349
ESPARTO, CA 95627**

**ANNA MCNAMARA,
CLERK TO THE BOARD**