



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
February 4, 2015  
MINUTES

**(1) CALL TO ORDER**

Chair Steve Knightley called the meeting to order at 7:00 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Steve Knightley, Charles Schaupp, Colleen Fescenmeyer  
Don England,
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Absent:**

- Anna Girk

**Public:** No public present

**(4) APPROVAL OF AGENDA**

Chair Steve Knightley called for a motion to approve the agenda.

**Motion by:** Director Colleen Fescenmeyer to approve the agenda as presented

**Second by:** Director Charles Schaupp

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(5) **PUBLIC COMMENTS**

Chair Steve Knightley opened public comment – no public present

(7) **CORRESPONDENCE**

Chair Steve Knightley called for correspondence

- a) SDRMA Nomination Packet – General Manager indicated he had received the nomination packet for the Special Districts Risk Management Assoc. (SDRMA). This comes in every two years when a number of seats open up on this board. Nominations are by district, the only people eligible are the directors from special districts in the State of California. If any one of the Directors is interested in running the board would nominate them. I have no knowledge of the required duties, but the nomination packet is here and available if anyone is interested.

(8) **APPROVAL OF MINUTES**

Chair Steve Knightley called for a motion to approve the minutes of 12-3-14 and 1-07-15

**Motion by:** Director Colleen Fescenmeyer to approve the minutes of 12-3-14 and 1-07-15

**Second by:** Director Charles Schaupp

**Discussion:** Some discussion on which directors were present at both meetings and who was absent.

**Vote:** Ayes: 3 No: 0 Abstain: 1 (England) **Motion:** Passed

(9) **CLAIMS: FUND 466**

Chair Steve Knightley called for a motion to approve the claims for 1-5, 1-15 and 1-22

**Motion by:** Director Colleen Fescenmeyer to approve the claims for 1-5, 1-15 and 1-22

**Second by:** Director Don England

**Discussion:** Question on bill for the Forensic Group regarding the Emerald Homes litigation. General Manager explained this was an expert witness necessary for the litigation. Question on tow truck bill, General Manager explained that Mike's truck needed to be towed in for repairs.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(10) ELECTION OF OFFICERS FOR 2015**

Board discussed process for election of officers with General Manager.

Open for Nominations:

Chair: Director Charles Schaupp nominated Director Colleen Fescenmeyer for chair.  
No other nominations received

Vice Chair: Director Steve Knightley was nominated for vice-chair.  
No other nominations received.

Gavel passed to new Chair, Director Colleen Fescenmeyer.

**(11) RECENT GROUNDWATER REGULATIONS ENACTED BY CA LEGISLATURE**

He made reference to the information in the directors' packets noting the map. The Ground Water Basin map enclosed indicates that Yolo County is divided into two sections; high priority and medium priority. We appear to be located in the yellow area known as the Cache Creek Basin north below Dunnigan Hills.

This new legislation requires local agencies to assert a leadership role and establish themselves as a GSA (Groundwater Sustainability Agency) for the groundwater basin they are located in. The GSA can be an affiliation of all the local agencies in that water basin or each of the local agencies can establish their own GSA. The local agencies are required to form a GSA by June 30, 2017.

If the local agencies do not form their own GSA then the county could step in, if the county fails to form the GSA then the state would step in.

There is a series of deadlines that allows the local agencies to be this GSA. That is a significant thing, the GSA will have the authority coming up in the next five years to regulate groundwater.

Additional information and discussion followed.

General Manager went over the requirements, procedures and time lines to form a GSA.

Discussion followed.

Decision was to look into formation of the GSA and to place on future agenda.

7:52 pm Chair Colleen Fescenmeyer called for a recess

7:54 pm Chair Colleen Fescenmeyer called the meeting back to order

**(12) CONSIDERATION AND POSSIBLE ACTION ON COST OF LIVING ADJUSTMENT (COLA)**

General Manager referenced the chart in the directors' packet regarding the Consumer Price Index used to calculate the COLA figures each year. He indicated the Percentage for 2014 was 2.86%; also included were percentage figures for previous years. He reverence that in 2014 the board had approved a 3% COLA increase since there had not been one for two years prior. So this is now before the board for 2014 and based on the consumer price index figures, a 2.86% COLA would be appropriate for 2014.

Questions and discussion followed.

Question if this was anticipated in the budget. General Manager indicated that it was included.

Concern that we are using the Bay Area percentages rather than the Sacramento regional area.

General Manager indicated that the bay area CPI is widely used.

Discussion continued. Several concerns were noted.

Would like more information.

Decision to table this till February in order to address board questions.

### **(13) MANAGERS REPORT**

a) Bluefin Website Update – General Manager indicated one person has used the online payment system. District is online through the website for customers to make a payment or view their account. Bills were printed today with a note indicating customers can make a payment or view their accounts through the website.

b) Well 5 (b) update – Well installed, piping to install tank is complete, final electrical connection is being completed today. State inspection is complete and we are ready to start pumping to waste for a couple of days. Water quality samples will be taken next week it will be a complete Title 22 sampling. Once sampling results are received and well is cleared, we can put it on line. It should take about 10 days to get the water sample results.  
Questions and discussion followed.

c) Almond Festival – General Manager indicated the festival would take place before the next meeting and would put together a plan for the booth. Michelle suggested purchasing a T-Shirt to promote World Water Day that could be ordered for the directors and staff.  
Director Schaupp felt a T-Shirt would not be appropriate for interaction with the public and would prefer a shirt with a collar, which provides a more professional appearance.  
Discussion followed on the booth display information and topics.

### **(14) FUTURE AGENDA ITEMS**

- |                              |  |
|------------------------------|--|
| a) Add Well 5 (b) to website | f) Water Park Update                     |
| b) Face Book                 | g) Training Requirements/<br>470 Filings |
| c) Calendar Update – Review  | h) GSA                                   |
| d) Sewer Lateral update      | i) COLA                                  |
| e) Fix Parking Lot           |  |

(15) **ADJOURNMENT**

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

**Motion by:** Director Charles Schaupp to adjourn the meeting

**Second by:** Director Steve Knightley

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 8:32 pm

Colleen Fescenmeyer – Chair of the Board

Mel Smith - Board Clerk





Date: 3/4/15

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