



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
DECEMBER 18, 2013
MINUTES

(1) CALL TO ORDER

Chair Steve Knightley called the meeting to order at 6:22 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charles Schaupp, Steve Knightley, Colleen Fescenmeyer
- District Counsel: Not present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Absent:

- Anna Girk

Public: public present

(4) APPROVAL OF AGENDA

Chair Steve Knightley called for a motion to approve the agenda.

Motion by: Director Charles Schaupp to approve the agenda as presented

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Chair Steve Knightley opened public comments --

- Don England: concern about new rate scale causing his low income neighborhood to stop using water which would cause property values to drop. Would like to understand how new chart is set up and is there anyway the monetary charges can be adjusted.

Answer: Chair Steve Knightley referenced the public workshops provided for the public to discuss the new rates. The next step is for the community to vote and then the rates will be adopted. Encourage you to continue working with the General Manager to address your concerns. The Board has had many discussions on these new rates over the past two years. The rates will have a zero effect on revenue to the district, people using more water will pay more, those using less will pay less.

Melissa Jordan: Sent an email last week to General Manager asking for a special meeting of the district to discuss the ballot that was sent out. Based on information received from the CSDA legal team it does not meet Prop 218 requirements. Question if it needs to be redone.

Answer: Chair Steve Knightley indicated this will be discussed with the General Manager.

(6) CORRESPONDENCE

Chair Steve Knightley called for correspondence. General Manager indicated there was none to report.

(7) APPROVAL OF MINUTES

Chair Steve Knightley called for a motion to approve the minutes of 12-4-13

Motion by: Director Charles Schaupp to approve the minutes of 12-4-13 as presented

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 (Fescenmeyer) Motion: Passed

(8) CLAIMS: FUND 466-0 REGULAR MONTHLY

Chair Steve Knightley called for a motion to approve the claims for 12-3-13

Motion by: Director Colleen Fescenmeyer to approve the claims of 12-3-13

Second by: Director Charles Schaupp

Discussion: Question on the invoice for Golden State Meters; General Manager indicate meters were for the 14 left over lots that we already collected impact fees for. Chair Steve Knightley indicated he would like to see checks issued for reimbursements to Directors if the amount is \$50.00 or above.

Public Comment: Melissa Jordan indicated receiving a substantial reimbursement in

cash with no explanation of how it was calculated or what it covered. Noted the reimbursement exceeded the districts petty cash fund. Referenced state policy on reimbursements above \$50.00 should be done by check. Wants to see the district do the right thing.

General Manager: referenced the claim package and the documents attached substantiating the reimbursements. Everything we do has full transparency.

Chair Steve Knightley: referenced the \$50.00 requirement and indicated going forward perhaps it would be smart for the district to follow the state guideline.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

(9) MANAGERS REPORT

- a) Notice of Vacancy – Appointment Date – Notice of vacancy went out, published in the newspapers, Daily Democrat and Valley Voice. In order to meet the 60 day requirement the Board would have to make an appointment at the January 15 meeting. Application will be accepted until that date. Vacancy notice also posted at the library and other public postings in Esparto. Only meeting in January is the 15th. The first meeting in February would be 61 days. No reference anywhere to calling a special meeting to make the appointment.
Questions and discussion followed.
Public Comments: Melissa Jordan questioned if a new application needs to be submitted as there is one already on file also the lack of information on the district calendar noting the date for resubmission of application to be re-elected to the Board. She indicated if this information would have been on the calendar she perhaps would not have missed the filing deadline. Would like to see everything noted and the district calendar updated.
- b) LAFCO update – General Manager referenced attending the LAFCO conference at SACOG in Sacramento. Noted one very important piece of information that currently does affect the district. LAFCO has the primary responsibility to consolidate the CSA's and CSD's that are structurally not performing or financially insolvent. Referenced the municipal services review currently being done by Yolo County LAFCO on the MERCESA, the Madison CSD and the Esparto CSD. He went on to reference the number of CSA in the state that are dysfunctional. Does not know if the Yolo County LAFCO will make the recommendation in the municipal services review to consolidate.
Discussion and questions followed.
Public Comment received.

Prop 218 Vote – General Manager stated our Prop 218 was discussed with legal counsel. Not willing to abandon the process.

(10) FUTURE AGENDA ITEMS

- | | |
|--|------------------------------|
| a) Sewer Lateral Review | g) Additional Board Training |
| b) Metered Rate Outreach | h) Prop 218 Count |
| c) LAFCO update | i) Website Update |
| d) Flood Control Maintenance | j) Officer Election |
| e) Job Description from Policy Committee | k) Almond Festival |
| f) Budget Update | l) GM Training |
| | m) Strategic Plan |

(11) ADJOURNMENT

Chair Steve Knightley called for a motion to adjourn the meeting

Motion by: Director Charles Schaupp to adjourn the meeting

Second by: Director Colleen Fescenmeyer

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 7:15 pm

Steve Knightley – Chair of the Board



Mel Smith - Board Clerk



Date: 1/15/14

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