



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
December 13, 2017
MINUTES

(1) CALL TO ORDER

Chair Don England called the meeting to order at 7:02 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charles Schaupp, Don England, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Absent:

- Colin Crerar, Anna Girk

Public: None

(4) APPROVAL OF AGENDA

Chair Don England called for a motion to approve the agenda.

Motion by: Director Colleen Fescenmeyer to approve the agenda as presented

Second by: Director Charles Schaupp

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

llc/52

(10) ANNUAL INCREASE FOR GENERAL MANAGER PER EMPLOYMENT AGREEMENT

General Manager indicated he now has all his certifications. His annual increase due 7-1-17 was pending issuance of his waste water certification.

Motion by: Director Colleen Fescenmeyer to approve the annual increase for the General Manager per the employment agreement effective 7-1-17.

Second by: Director Charles Schaupp

Discussion: General Manager provided a brief explanation of the requirement to attain the increase at this time.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(11) MANAGERS REPORT

- a) Well 7 update – Fencing must be completed before we submit our application, everything else has been tested and ready to go. Once we submit the application they will come out and inspect, then we will receive our permit to operate.

(15) FUTURE AGENDA ITEMS

- a) Meter & SCADA Updates
- b) Board Stipend
- c) Almond Festival
- d) Job Description Updates

(16) ADJOURNMENT

Chair Don England called for a motion to adjourn the meeting

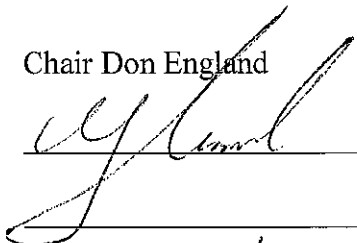
Motion by: Director Charles Schaupp to adjourn the meeting

Second by: Director Colleen Fescenmeyer

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 7:15 pm.

Chair Don England



Date: 1/17/18

Steve Knightley - Board Clerk

Date: _____