



BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA

REGULAR MEETING
NOVEMBER 21, 2012
MINUTES

(1) CALL TO ORDER

Chair Melissa Jordan called the meeting to order a 7:28 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Melissa Jordan, Anna Girk, Charles Schaupp
- District Counsel: Not present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Absent:

- Directors Steve Knightley, Colleen Fescenmeyer

Public: No public present

(4) APPROVAL OF AGENDA

Chair Melissa Jordan entertained a motion to approve the agenda minus Item 9 as the Oath of Office has already been administered to Charles Schaupp. She welcomed Director Charles Schaupp to the Board.

Motion by; Director Anna Girk to approve the agenda minus Item 9

Second by: Director Charles Schaupp

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(5) **PUBLIC COMMENTS**

Chair Melissa Jordan opened public comments – no public present

(6) **CORRESPONDENCE**

No Correspondence

(7) **APPROVAL OF MINUTES**

Chair Melissa Jordan indicated she would dispense with the approval of the minutes of November 17, 2012 as we do not have a quorum of Directors who were present at that meeting.

(8) **CLAIMS: FUND 466-0 REGULAR MONTHLY**

Chair Melissa Jordan entertained a motion to approve the claims

Motion by: Director Charles Schaupp to approve the claims

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

(10) **REVIEW AND TAKE ACTION ON AN ECS DRAFT RESPONSE TO LAFCO CONCERNING THEIR MSR, MUNICIPAL SERVICE REVIEW, CURRENTLY UNDERWAY**

General Manager presented draft of response. Chair Melissa Jordan stated the best Course to take is to review the response by addressing each item individually which would allow for questions on each item.

Items 1 – 7, no response;

Item 8: question regarding grants;

Item 9 – 15 no response;

Item 16: question re Capay cemetery consolidation with Madison and Esparto.

General Manager explained this was being asked for possible consolidation to see if a more efficient public agency could be formed and stated this could be a topic for discussion at the Board level. General Manager indicated Item 16 and 17 are connected. Discussion followed on Item 16 and 17.

Item 18: question, where the 10.7 acres is located? General Manager indicated this is the proposed aquatic park.

Chair Melissa Jordan questioned, once this response has been submitted, what is the next step up? General Manager indicated LAFCO continues through the MSR process and it could be up to three months before they come out with their recommendations.

Chair Melissa Jordan asked if the Board was to accept the response as written. General Manager indicated he would like to expand on the response to include comments from the Directors. Chair Melissa Jordan stated any and all public service now being provided within district boundaries by MERCESA is to be consolidated under ECSD. She hoped this would satisfy questions regarding the cemetery as it is outside of the District.

Chair Melissa Jordan entertained a motion to approve the draft response to LAFCO.

Motion by: Director Charles Schaupp to approve the draft response

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

(13) MANAGERS REPORT

- a) Well No. 4 Progress – moving slowly, working on electrical connections, permit from the county, delayed due to Holiday.
- b) Holiday Party Planning – discussion on flyer to be placed in the Valley Voice inviting the public, suggested changes to the flyer, change Christmas to Holiday, change small portion to bring a dish to share. Director Schaupp questioned the use of the VFW bar area, a nicer part of the hall, a one day liquor license is required to open the bar room. The Directors had concerns referencing opening the bar. It was suggested by Director Schaupp that all liquor could be removed from the bar room and the refrigerator locked, it then could be used. It then would allow individuals to bring their own liquor if they desire. Chair Melissa Jordan indicated she was comfortable with that aspect as this is to be a family friendly evening. General Manager volunteered to bring the paper products and silverware as his dish to share.

(14) FUTURE AGENDA ITEMS

- a) Solar Bee
- b) Errors & Omissions
- c) MOU w/Madison
- d) CSA Roles
- e) Job Description Policy
- f) Research Impact Fees
- g) Resolution for Metered Rates
- h) Discussion on Managers Compensation

(15) ADJOURNMENT

Chair Melissa Jordan entertained a motion to adjourn the meeting

Motion by: Director Anna Girk to adjourn the meeting

Second by: Director Charles Schaupp

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 8:10 pm

Melissa Jordan – Chair of the Board

Mel Smith - Board Clerk

Date: _____

Date: _____