



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
October 14, 2015
MINUTES

(1) CALL TO ORDER

Chair Colleen Fescenmeyer called the meeting to order at 7:06 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Colleen Fescenmeyer, Don England, Anna Girk
Charles Schaupp
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Absent:

- Steve Knightley

Public: Public present

(4) APPROVAL OF AGENDA

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Charles Schaupp to approve the agenda as present

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Chair Colleen Fescenmeyer opened public comment -- no public comments

(6) CORRESPONDENCE

Chair Colleen Fescenmeyer called for correspondence.

Director Charles Schaupp indicated he would be gone from Friday, October 16 through November 5.

(7) APPROVAL OF MINUTES

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 9-2-15

Motion by: Director Anna Girk to approve the minutes of 9-2-15

Second by: Director Charles Schaupp

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(8) CLAIMS: FUND 466

Chair Colleen Fescenmeyer called for a motion to approve the claim for 8-31, 9-14, 9-28 and 10-5

Motion by: Director Anna Girk to approve the claims for 8-31, 9-14, 9-28 and 10-5

Second by: Director Charles Schaupp

Discussion: Question on claims for 8-31, white water switch.

General Manager provided an explanation.

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(9) DISCUSSION WITH BOARD ACTION TO CANCEL OR RESCHEDULE THE NOVEMBER MEETING AS IT FALLS ON VETERANS DAY

General Manager indicated the scheduled meeting for November falls on Veterans Day. After discussion it was decided to hold the meeting on November 10, 2015.

Motion by: Director Don England to move the next meeting to November 10.

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(10) DISCUSSION WITH BOARD ACTION ON INVITATION TO ATTEND THE 2015 TASTE OF CAPAY

General Manager acknowledge the receipt of an invitation to attend the 2015 Taste of Capay dinner, from the Capay Valley Vision. Nancy Pennebaker, offered to comp the board members who wish to attend and their guests.

Capay Valley Vision was instrumental in securing the grant for the pool and has currently secured additional donations totaling \$625,000 towards the endowment for the annual maintenance of the aquatic park

A concern regarding the invitation being a gift was noted. General Manager asked to confirm the invitation and assure it is within the prescribed rules for the board so as not to be considered in the gift category.

The board agreed attendance would be in order as long as the prescribed rules are confirmed so the invitation is not considered a gift.

Discussion followed on who would be available to attend.

Chair Colleen Fescenmeyer and the General Manager Mel Smith will attend with their guests.

(11) AUTHORIZE YOLO COUNTY TO PREPARE AND FILE ANNUAL SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT

General Manager indicated this is the financial transaction report that is filed with the State each year. County will prepare the report for the district at a cost of \$396.00.

Motion by: Director Anna Girk for the county to prepare the report for the district at a cost of \$396.00.

Second by: Director Charles Schaupp

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(12) MANAGERS REPORT

- a) Sewer lateral update – lateral review update under way to identify all non-conforming laterals. Map templates were produced and Mike is now hand drawing in all of the non-conforming laterals and then the information will be input to Auto cad and stored for future use.
- b) MERCSA meetings – meetings initiated by the CAO’s office to process’ the dissolution of MERCSA and transfer the responsibility to Esparto CSD, Madison CSD and the Yolo County Flood Control. General Manager attended the last two meetings which were very productive. Supervisor Chamberlain has been very aggressive in pushing the cleaning out of Lamb Valley Slough as well as a couple of other areas in Madison and Esparto.
- c) Lamb Valley Slough – Antonia Hirson, Deputy to Supervisor Duane Chamberlain, provided a brief explanation of the tour that recently took place regarding Lamb Valley Slough area, referencing the county

representatives that toured the slough with Supervisor Chamberlain. They explored the ditch from our western boundaries all the way down to Interstate 505.. The problem spots were identified and a work plan is being prepared to get it cleaned out before the rainy season begins.

- d) Xmas Party – General Manager suggested it be held on Dec. 9 after the board meeting. Board meeting to begin at least a half hour earlier. Director Charles Schaupp will see to reserving the hall. Sign-up sheet will be available at the November meeting.

(12) FUTURE AGENDA ITEMS

- a) Well 5 (b) to website
- b) Calendar Update
- c) Groundwater Sustainability Agency GSA
- d) Fix Parking Lot
- e) Re-visit Liability Amounts
- f) Easement along Rise
- g) Almond Festival

(13) ADJOURNMENT

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

Motion by: Director Charles Schaupp to adjourn the meeting

Second by: Director Anna Girk

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed


Meeting adjourned at 7:46 pm

Colleen Fescenmeyer– Chair of the Board



Date: 4/10/15

Mel Smith - Board Clerk



Date: 11-10-15